

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION AGENDA  
TENTATIVE  
MONDAY, MAY 2, 2016  
EXECUTIVE SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
6:30 P.M.  
BOARD OF EDUCATION MEETING  
CALLED TO ORDER  
7:00 P.M.  
UNATEGO MIDDLE/SR HIGH SCHOOL  
ROOM #93**

**1. ROUTINE MATTERS**

- 1.1 Call to order**
- 1.2 Roll Call**
- 1.3 Pledge**
- 1.4 Approve regular board meeting minutes of April 18, 2016**
- 1.5 Approve special meeting minutes of April 20, 2016**
- 1.6 Adopt Agenda**

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Administrator's Report**
- 3.2 Superintendent's Report – Dr. David S. Richards**

**4. ADMINISTRATIVE ACTION**

- 4.1 Approve CSE recommendations (5.2.16 G1)**
- 4.2 Approve agreement between Delaware County Public Health Services and Unatego Central School District (5.2.16 G2)**
- 4.3 Approve agreement between Otsego County Public Health Services and Unatego Central School District (5.2.16 G3)**

**5. PUBLIC COMMENT**

**6. ROUND TABLE DISCUSSION/QUESTIONS**

**7. EXECUTIVE SESSION (IF NECESSARY)**

**8. ADJOURN**

**Board Agenda 5.2.16**

**PG: 2**

**4.1**

**5.2.16 G1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.**

**4.2**

**5.2.16 G2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve agreement between Delaware County Public Services and Unatego Central School District as presented (Annual 2016-17 Preschool Service Provider Contract).**

**4.3**

**5.2.16 G3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve agreement between Otsego County Public Services and Unatego Central School District as presented (Annual 2016-17 Preschool Service Provider Contract).**



# DELAWARE COUNTY PUBLIC HEALTH SERVICES

99 MAIN STREET, DELHI, NEW YORK 13753

Amanda Walsh, MPH Public Health Director

607-832-5200 Fax 607-832-6021

Early Intervention & Preschool Fax: 607-832-6022

April 14, 2016

**RE: Annual 2016-17 Preschool Signature Authorizations**

Dear School District Superintendent,

Delaware County is responsible for maintaining the proper documentation from the Committee on Preschool Education (CPSE) to support claims for reimbursement of evaluations or services provided to preschoolers. This includes the signature authorization forms from the respective districts. This authorization allows Delaware County to electronically transmit preschool information to the STAC, Special Aids and Medicaid Unit.

Enclosed is a suggested format for this authorization that should be submitted to Delaware County on district letterhead.

Should you have any questions, please don't hesitate I contact me.

Sincerely,

Susan DuPrey  
Early Intervention Program Specialist

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MEADOWS OFFICE BUILDING, 140 COUNTY HIGHWAY 33W, SUITE 3, COOPERSTOWN, NEW YORK, 13326

**DIVISION FOR CHILDREN WITH SPECIAL NEEDS**

TEL: (607) 547-6474

FAX: (607) 547-6402

April 13, 2016

Ms. Patricia Scott  
Interim CPSE Chairperson  
Unatego Central School  
2641 State Highway 7  
Otego, New York 13825

Dear Ms. Scott:

It will soon be time to submit STAC's to the State Education Department for preschoolers receiving services for the 2016 – 2017 school year. In order for the County to submit STAC's electronically to the State Education Department, it is necessary to have authorization for your school district.

At this time, I am requesting that you complete the annual signature authorization process. For your convenience, I am attaching a sample authorization letter for you to follow. Please complete the authorization letter and return it to this office as soon as possible.

Should you have any questions or need further information, please do not hesitate to contact this office at (607) 547-6474.

Sincerely,

Cheryl Strong  
Business Office Manager

CS

Enclosure