UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
TENTATIVE
MONDAY, DECEMBER 21, 2015
REGULAR BOARD MEETING
7:00 P.M.
UNATEGO MIDDLE/SR HIGH SCHOOL
ROOM #93

1. **ROUTINE MATTERS**

   1.1 Call to order
   1.2 Roll Call
   1.3 Pledge
   1.4 Approve regular board meeting minutes of December 7, 2015
   1.5 Approve special district meeting minutes of December 15, 2015
   1.6 Adopt Agenda

2. **PUBLIC COMMENT**

3. **PRESENTATIONS**

   3.1 Superintendent's Report – Dr. David S. Richards
   3.2 Business Manager's Report – Kristy DeGroat

4. **ADMINISTRATIVE ACTION**

   4.1 Warrants (Information only)
   4.2 Budget Status Reports (Information only)
   4.3 Approve Treasurer's Reports (12.21.15 G1)
   4.4 Policy 5661 Wellness (first reading)
   4.5 Policy 6215 Probation and Tenure (first reading)
   4.6 Policy 6410 Staff Use of Computerized Information Resources (first reading)
   4.7 Policy 7513 Administration of Medication (first reading)
   4.8 Policy 7611 Children with Disabilities (first reading)
   4.9 Approve Sandy Bonczkowski Vocal Ensemble (12.21.15 C1)
   4.10 Approve the 2015-16 Variety Show Advisors, Assistant Director and Sound Director (12.21.15 C2)
   4.11 Appoint Shelly Hilts substitute teacher for the 2015-16 school year (12.21.15 C3)
   4.12 Appoint Robin Youngs substitute teacher for Courtenay O'Hara only for the 2015-16 school year (12.21.15 UC1)
   4.13 Appoint Nancy Dalton substitute After School Worker for the 2015-16 school year (12.21.15 UC2)
   4.14 Appoint Daren Terpstra substitute teacher for the 2015-16 school year (12.21.15 UC3)
   4.15 Appoint Becky Cutting Lunch Monitor for the 2015-16 school year (12.21.15 UC4)

5. **PUBLIC COMMENT**

6. **ROUND TABLE DISCUSSION/QUESTIONS**

7. **EXECUTIVE SESSION (IF NECESSARY)**

8. **ADJOURN**

4.3
12.21.15 G1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Reports as presented.

4.9
12.21.15 C1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Sandy Bonczbowski Vocal Ensemble advisor.

4.10
12.21.15 C2
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2015-16 Variety Show Advisors Director, Laura Butcher, Assistant Director, Sandy Bonczkowski and Sound Director Cheryl Nages.

4.11
12.21.15 C3
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Shelly Hilts substitute teacher for the 2015-16 school year as presented.

4.12
12.21.15 UC1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Robin Youngs substitute teacher for Courtenay O'Hara only for the 2015-16 school at rate of $70.00/per day.

4.13
12.21.15 UC2
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Nancy Dalton substitute After School Worker for the 2015-16 school year as presented.

4.14
12.21.15 UC3
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Daren Terpstra substitute teacher for the 2015-16 school year pending fingerprinting and criminal history review as presented.

4.15
12.21.15 UC4
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Becky Cutting Lunch Monitor (2hrs. a day) for the 2015-16 school year at a rate of $9.18 per hour, pending fingerprinting and criminal history review.

Internal Claims Auditor Report for Afton Central School District

Warrant Report Dates: November 2015 **# Checks/Wires Audited: 168**

Internal Claims Auditor: Jeannette Crandall

Discovered Condition	Internal Auditor Requested Corrective Action	Corrective Action Taken
Incorrect Invoice Number 2 Incident(s)	Correct Invoice Number	Invoice Number Corrected
WRITE UPS:		
Purchase Orders should be created prior to travel, events, purchases or services rendered: 49806, 49807, 49813, & 49820 (4 total)		

Total Entries: 349 **1.72% of Findings**

RECOMMENDATIONS & REMINDERS:

6678 County Road 32
Norwich, New York 13815-3554

Discover Yourself at
Delaware Chenango Madison Otsego DCMO BOCES
www.dcmoboces.com

(607) 335-1200
FAX (607) 334-9848

To: Unatego Board Member

From: Kristyn DeGroat KBD
School Business Manager

Date: December 16, 2015

Re: Warrants for December 21st meeting

Enclosed, please find the following November warrants for the December 21st meeting:

FUND	#'s
General Fund	28, 29, 30, 31
Federal Fund	5
School Lunch Fund	9
Capital	

kd/db

cc Dr. David Richards
Amber Birdsall

UNATEGO CSD

Check Warrant Report For A - 28: GENERAL/NOV 2-6

NVISION

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
26507	11/06/2015	2201	AIR TEMP HEATING & AIR CONDITIONING, INC.	150540	986.38
26508	11/06/2015	4057	BIG APPLE MUSIC, LLC	150115	15.00
26509	11/06/2015	187	CARSON DELLOSA PUBL CO, LLC	150427	32.93
26510	11/06/2015	73	DCMO BOCES TREASURER	150095	7,969.32
26511	11/06/2015	3759	DIRECT ENERGY BUSINESS	150033	7,662.05
26512	11/06/2015	1647	DISCOUNT SCHOOL SUPPLY	150384	162.31
26513	11/06/2015	469	FIRST BANKCARD	150574	227.06
26514	11/06/2015	1852	HENRY SCHEIN INC.	150286	132.23
26515	11/06/2015	582	HILL & MARKES INC	150462	1,986.00
26516	11/06/2015	3505	HILLYARD / NEW YORK	150468	387.84
26517	11/06/2015	2525	JOHN DEERE FINANCIAL	150119	125.21
26518	11/06/2015	2435	NYSSMA	150549	50.00
26519	11/06/2015	963	ORIENTAL TRADING COMPANY, INC.	150411	41.12
26520	11/06/2015	971	OTSEGO CO DEPT SOCIAL SERVICES	150099	1,826.66
26521	11/06/2015	3594	PARCO SCIENTIFIC COMPANY	150150	30.50
26522	11/06/2015	798	PATTERSON MEDICAL SUPPLY, INC.	150378	39.13
26523	11/06/2015	4346	PAULA BLAKE		42.91
26524	11/06/2015	1015	PITSCO EDUCATION	150412	773.77
26525	11/06/2015	1038	PRICE CHOPPER OPER CO INC	150413	10.76
26526	11/06/2015	3171	RILEY MAINTENANCE SYSTEMS, INC	150463	44.09
26527	11/06/2015	4338	ROYCE ROLLS RINGER COMPANY	150562	527.22
26528	11/06/2015	1131	SARGENT WELCH	150282	274.97
26529	11/06/2015	1151	SCHOLASTIC INC.	150476	15.74
26530	11/06/2015	1150	SCHOLASTIC SPORTS SALES, LTD.	150551	145.00
26531	11/06/2015	1157	SCHOOL SPECIALTY INC	150511	17.73
26532	11/06/2015	1405	VASCO BRANDS, INC.	150575	1,024.06
26533	11/06/2015	1423	WARD'S SCIENCE	150377	638.12
26534	11/06/2015	3938	WHITE'S FARM SUPPLY INC	150120	647.45
26535	11/06/2015	4345	YOUTHLIGHT INC.	150358	31.90
26537	11/06/2015	824	MOORE WOOD FLOOR REFINISHING INC.	150583	10,000.00
Number of Transactions: 30				Warrant Total:	35,867.46
				Vendor Portion:	35,867.46

UNATEGO CSD

Check Warrant Report For A - 29: GENERAL/NOV 9-13

NVISION

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
26538	11/13/2015	4319	AMBER BIRDSALL		106.95
26539	11/13/2015	367	BLICK ART MATERIALS	150581	161.98
26540	11/13/2015	4350	BU FOUNDATION	150593	15.00
26541	11/13/2015	185	CARQUEST AUTO PARTS	150048	502.34
26542	11/13/2015	2855	CARRIE HEWLETT		126.50
26543	11/13/2015	245	CLIFFORD REED & SONS INC	150075	500.00
26544	11/13/2015	2680	DEBORAH DAVIS		34.50
26545	11/13/2015	388	DROGEN ELECTRIC SUPPLY	150064	278.97
26546	11/13/2015	4101	FASTENAL COMPANY	150063	113.56
26547	11/13/2015	474	FLEETPRIDE, INC.	150060	15.04
26548	11/13/2015	493	FYR-FYTER, INC.	150062	365.00
26549	11/13/2015	2324	GEORGE MOSHER		76.48
26550	11/13/2015	589	HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP	150045	765.07
26551	11/13/2015	2547	JOSTENS, INC.	150344	819.32
26552	11/13/2015	2398	LASCA MAZZONE		113.06
26553	11/13/2015	729	LEONARD BUS SALES, INC.	150061	53.54
26554	11/13/2015	4219	LYNNE EGGLER		73.60
26555	11/13/2015	1297	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	150561	403.12
26556	11/13/2015	3207	MIRABITO ENERGY PRODUCTS	150079	561.99
26557	11/13/2015	841	NYSSBA		6,752.00
26558	11/13/2015	943	NYSSMA	150348	700.00
26559	11/13/2015	1014	PITNEY BOWES INC.	150101	265.50
26560	11/13/2015	1038	PRICE CHOPPER OPER CO INC	150188	302.23
26561	11/13/2015	1340	RIVER VALLEY NEWS GROUP	150106	27.17
26562	11/13/2015	4353	ROSS ROGERS		160.00
26563	11/13/2015	4352	SARA INGALLS		152.95
26564	11/13/2015	1157	SCHOOL SPECIALTY INC	150319	321.61
26565	11/13/2015	1386	SPRINGBROOK NY, INC.	150526	24,184.80
26566	11/13/2015	2467	TAMARA ONOFRIO		235.59
26567	11/13/2015	2181	TEACHER CREATED RESOURCES	150180	25.95
26568	11/13/2015	234	THE CITY OF ONEONTA	150067	35.00
26569	11/13/2015	326	THE DAILY STAR	150094	189.25
26570	11/13/2015	2173	TRI-COUNTY COMMUNICATIONS INC	150557	5,920.00
26571	11/13/2015	1363	UNATEGO SCHOOL LUNCH FUND	150364	28.91
26572	11/13/2015	2362	VERIZON WIRELESS	150042	45.68
26573	11/13/2015	1409	VILLAGE OF OTEGO	150043	506.00
26574	11/13/2015	3604	WOODWIND & BRASSWIND, INC.	150184	38.25
26575	11/13/2015	1461	WOODWORKERS SUPPLY INC	150426	7.06
Number of Transactions: 38				Warrant Total:	44,983.97
				Vendor Portion:	44,983.97

UNATEGO CSD

Check Warrant Report For A - 30: GENERAL/NOV 16-20

NVISION

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
26576	11/20/2015	4303	AMERIGAS	150065	1,354.00
26577	11/20/2015	2195	BCK-IBI GROUP		1,951.13
26578	11/20/2015	4359	BERNARD FORD		54.00
26579	11/20/2015	2855	CARRIE HEWLETT		57.50
26580	11/20/2015	4304	CHAMPLAIN OIL COMPANY INC.	150088	9,121.36
26581	11/20/2015	4355	DAVID E. COOKE		50.00
26582	11/20/2015	73	DCMO BOCES TREASURER	150517	367,428.59
26583	11/20/2015	73	DCMO BOCES TREASURER	150566	7,387.00
26584	11/20/2015	3674	DINESH GILL		9.33
26585	11/20/2015	4358	FRANCESCO BRUSCO		120.50
26586	11/20/2015	4356	JAY KEIL		1,510.63
26587	11/20/2015	4361	JENNIFER K ALLEY		1,140.00
26588	11/20/2015	2220	JOSEPH CLARK		150.00
26589	11/20/2015	4357	L D & J ASSOCIATES INC		32.61
26590	11/20/2015	1419	LORI-ANN D HARVEY		33.58
26591	11/20/2015	3374	MATTHEWS BUSES INC	150059	668.98
26592	11/20/2015	4291	ORCA BOOK PUBLISHERS	150019	15.92
26593	11/20/2015	1040	PRO-ED	150433	48.35
26594	11/20/2015	4360	RICHARD G. FROST		34.58
26595	11/20/2015	1340	RIVER VALLEY NEWS GROUP	150106	69.91
26596	11/20/2015	1157	SCHOOL SPECIALTY INC	150597	68.08
26597	11/20/2015	3244	TRANSFINDER CORPORATION	150598	4,200.00
26598	11/20/2015	1363	UNATEGO SCHOOL LUNCH FUND	150130	46.47
26599	11/20/2015	2009	VERNIER SOFTWARE & TECH LLC	150423	123.00
26600	11/20/2015	2267	WEST & COMPANY CPAs PC	150108	4,000.00
Number of Transactions: 25				Warrant Total:	399,675.52
				Vendor Portion:	399,675.52

UNATEGO CSD

Check Warrant Report For A - 31: GENERAL/NOV 23-25

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
26601	11/23/2015	4363	FRIENDS OF SECTION IV WRESTLING	150604	200.00
Number of Transactions: 1				Warrant Total:	200.00
				Vendor Portion:	200.00

UNATEGO CSD

Check Warrant Report For F - 5: FEDERAL/NOV 15

NVISION

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3352	11/06/2015	73	DCMO BOCES TREASURER	150095	31,877.28
3353	11/06/2015	979	OTSEGO COUNTY		7,068.00
3354	11/06/2015	2231	PATHFINDER VILLAGE, INC.		1,767.00
Number of Transactions: 3				**Warrant Total:**	**40,712.28**
				Vendor Portion:	**40,712.28**

UNATEGO CSD

Check Warrant Report For C - 9: SCHOOL LUNCH/NOV 15

NVISION

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6108	11/06/2015	3731	JUDITH C. MORRISON-GROPPE	150408	150.00
6110	11/13/2015	1011	ADVANCE PIERRE FOODS INC.		58.50
6111	11/13/2015	4317	**CONTINUED** BALFORD FARMS		0.00
6112	11/13/2015	4317	BALFORD FARMS	150487	4,993.60
6113	11/13/2015	96	BEHLOG & SON PRODUCE INC	150512	2,324.39
6114	11/13/2015	160	BIMBO FOODS, INC.	150398	728.90
6115	11/13/2015	520	GINSBERG'S FOODS	150399	2,995.79
6116	11/13/2015	4318	HERSHEY CREAMERY COMPANY	150488	1,567.49
6117	11/13/2015	582	HILL & MARKES INC	150397	1,811.84
6118	11/13/2015	770	MAINES PAPER/FOOD SERVICE INC	150396	978.95
6119	11/13/2015	3455	MARI RUFF	150401	150.00
6120	11/13/2015	2230	MELISSA WASHBURN	150404	150.00
6121	11/13/2015	2572	MICHAEL A. FRASCO	150407	203.50
6122	11/13/2015	3765	TARA NICHOLS	150533	150.00
6123	11/13/2015	1352	U.S. FOODS, INC.	150400	11,119.38
6124	11/20/2015	73	DCMO BOCES TREASURER	150517	6,283.53
6125	11/20/2015	2508	KRISTEN SOUSA	150402	36.00
Number of Transactions: 17				Warrant Total:	33,701.87
				Vendor Portion:	33,701.87

UNATEGO CENTRAL SCHOOL

GENERAL FUND EXPENDITURE REPORT

Description	Acct. Code	Final 2014-2015 Budget	2015-2016 Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Total 15-16 Expenditures To Date	Final 2014-2015 Expense
								2015-2016									
Board of Education	A1010	4,741	7,560	0	0	0	2,492	21								2,513	1,914
District Clerk	A1040	5,000	5,150	0	0	0	0	0								0	4,773
District Meeting	A1060	1,859	2,300	0	0	0	57	70								127	1,859
Board of Education	**A10**	**11,600**	**15,010**	**0**	**0**	**0**	**2,549**	**91**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,640**	**8,546**
Central Admin	A1240	184,572	173,802	17,100	14,201	12,605	12,605	12,819								69,330	183,716
Central Admin	**A12**	**184,572**	**173,802**	**17,100**	**14,201**	**12,605**	**12,605**	**12,819**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**69,330**	**183,716**
Business Admin	A1310	355,827	286,580	8,073	1,126	1,858	78,358	53,842								143,257	391,842
Auditing	A1320	11,500	15,000	0	9,000	0	0	4,000								13,000	11,500
Treasurer	A1325	3,638	46,700	4,199	3,358	3,359	3,359	3,359								17,634	3,638
Tax Collector	A1330	7,463	6,700	0	0	1,322	662	134								2,118	6,364
Purchasing	A1345	6,856	7,200	0	0	0	1,394	697								2,091	6,856
Fiscal Agent Fees	A1380	5,165	3,500	0	0	0	2,205	0								2,205	5,165
Finance	**A13**	**390,449**	**365,680**	**12,272**	**13,484**	**6,539**	**85,978**	**62,032**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**180,305**	**425,365**
Legal	A1420	17,525	25,000	0	1,056	760	1,841	765								4,422	11,902
Personnel	A1430	40,507	27,000	0	1,346	6	2,494	2,077								5,923	38,783
Records Retention	A1460	8,818	9,448	0	0	0	1,889	945								2,834	8,818
Public Info. & Serv.	A1480	67,837	58,800	0	471	0	9,462	5,005								14,938	67,732
Staff	**A14**	**134,687**	**120,248**	**0**	**2,873**	**766**	**15,686**	**8,792**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**28,117**	**127,235**
Operation of Plant	A1620	1,028,073	1,159,369	38,895	57,707	38,932	73,079	52,518								261,131	965,901
Maintenance of Plant	A1621	149,950	99,387	6,476	13,376	5,197	5,270	5,196								35,515	124,282
Disaster Salaries	A1622		0	0	0	0	0	0								0	0
Central Printing & Mailing	A1670	152,000	162,500	0	0	3,250	19,073	7,316								29,639	130,243
Central Data Processing	A1680	476,677	507,000	0	0	0	100,498	50,277								150,775	476,677
Central Services	**A16**	**1,806,700**	**1,928,256**	**45,371**	**71,083**	**47,379**	**197,920**	**115,307**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**477,060**	**1,697,103**
Insurance	A1910	91,000	74,500	4,925	53,350	8,940	240	0								67,455	74,909
Dues	A1920	10,000	11,000	625	0	0	0	6,752								7,377	9,652
Refunds	A1964	0	0	0	0	0	0	0								0	0
BOCES Admin. Charges	A1981	155,386	166,318	0	0	0	33,264	16,631								49,895	155,386
BOCES Capital Expense	A1983	342,644	359,549	0	0	0	71,910	35,955								107,865	342,644
General Support	**A19**	**599,030**	**611,367**	**5,550**	**53,350**	**8,940**	**105,414**	**59,338**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**232,592**	**582,591**

UNATEGO CENTRAL SCHOOL

GENERAL FUND EXPENDITURE REPORT

2014-2015

Description	Acct. Code	Final 2014-2015 Budget	2015-2016 Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Total 15-16 Expenditures To Date	Final 2014-2015 Expense
Curriculum Dev. & Supervision	A2010	0	0	0	0	0	0	0					0	0	0	0	0
Supervision Regular Day	A2020	578,715	687,820	46,575	39,210	43,481	44,211	39,884								213,361	573,112
Research, Planning & Eval	A2060	12,822	12,000	0	0	0	168	83								251	822
Inservice Training-Inst	A2070	11,891	31,000	0	0	234	72	0								306	4,724
Admin & Improvement	**A20**	**603,428**	**730,820**	**46,575**	**39,210**	**43,715**	**44,451**	**39,967**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**213,918**	**578,658**
Teaching Regular School	A2110	4,749,751	4,808,156	6,666	65,622	299,042	440,077	368,540								1,179,947	4,605,392
Teaching Regular School	**A21**	**4,749,751**	**4,808,156**	**6,666**	**65,622**	**299,042**	**440,077**	**368,540**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,179,947**	**4,605,392**
Progs. Handicapped Conditions	A2250	2,930,042	2,626,197	13,203	8,773	81,422	353,943	248,984								706,325	2,921,825
Occupational Education	A2280	531,131	796,457	0	0	0	124,787	62,393								187,180	523,946
Sp Ed & Oc Ed	**A22**	**3,461,173**	**3,422,654**	**13,203**	**8,773**	**81,422**	**478,730**	**311,377**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**893,505**	**3,445,771**
Teaching-Special Schools	A2330	1,489	1,000	0	0	0	102	51								153	1,489
Teaching-Special Schools	**A23**	**1,489**	**1,000**	**0**	**0**	**0**	**102**	**51**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**153**	**1,489**
School Library & Audiovisual	A2610	193,579	180,161	0	5,459	4,003	25,710	13,378								48,550	165,408
Educational TV	A2620			0	0	0	0	0								0	0
Computer Assisted Instruction	A2630	312,603	385,316	0	4,500	3,582	63,430	19,633								91,145	269,894
Library, AV & Computers	**A26**	**506,182**	**565,477**	**0**	**9,959**	**7,585**	**89,140**	**33,011**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**139,695**	**435,302**
Attendance-Regular School	A2805	0	0	0	0	0	0	0					0	0	0	0	0
Guidance Regular Day	A2810	270,120	258,616	7,010	9,425	25,535	23,201	22,437								87,608	267,142
Health Services	A2815	101,661	97,996	400	333	8,002	9,491	9,167								27,393	93,500
Psychological Services	A2820	62,568	67,969	897	0	3,741	4,784	4,783								14,205	60,367
Social Work Services	A2825	24,000	18,000	0	0	(637)	0	1,827								1,190	20,152
Pupil Services-Special Sch.	A2830			0	0	0	0	0								0	0
Cocurricular Activities	A2850	54,588	53,100	0	0	199	364	289								852	51,931
Interscholastic Athletics	A2855	216,138	229,596	1,516	5,693	23,248	31,867	23,277								85,601	199,598
Pupil Services	**A28**	**729,075**	**725,277**	**9,823**	**15,451**	**60,088**	**69,707**	**61,780**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**216,849**	**692,690**
State Emergency Mgmt	A3960	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	A39	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
District-Trans. Ser.	A5510	751,192	758,016	19,653	40,278	24,833	52,162	58,059								194,985	688,408
Garage Building	A5530	41,673	44,200	110	366	78	1,757	746								3,057	28,666
Pupil Transportation	A5540			0	0	0	0	0					0	0	0	0	
Transportation	**A55**	**792,865**	**802,216**	**19,763**	**40,644**	**24,911**	**53,919**	**58,805**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**198,042**	**717,074**
Unadilla Community Foundation	A690UCF	0	0	0	0	0	0	0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0	0
	A690	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Community Recreation	A7140	86,317	88,800	5,641	10,146	915	4,361	4,356								25,419	59,045
Community Recreation	**A71**	**86,317**	**88,800**	**5,641**	**10,146**	**915**	**4,361**	**4,356**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**25,419**	**59,045**

UNATEGO CENTRAL SCHOOL

GENERAL FUND EXPENDITURE REPORT

2015-2016

Description	Acct. Code	Final 2014-2015 Budget	2015-2016 Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Total 15-16 Expenditures To Date	Final 2014-2015 Expense
Census	A8070	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Census	**A80**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
NYS Employee Retirement	A9010	367,200	356,845	0	0	0	0	0								0	339,616
Teachers' Retirement	A9020	1,080,700	877,500	0	0	0	0	0								0	1,072,522
Social Security	A9030	612,656	680,000	12,325	10,966	38,663	51,296	51,049								164,299	612,656
Compensation Ins.	A9040	100,000	110,000	101,305	0	0	0	0								101,305	98,176
Life Ins.	A9045	2,000	6,000	0	0	56	936	0								992	936
Unemployment Insurance	A9050	10,000	35,000	0	0	0	13	0								13	4,955
Hospital Medical Dental	A9060	2,854,900	2,651,248	171,883	318,947	266,693	280,073	200,429								1,238,025	2,853,424
Other Benefits	A9089	5,000	5,000	0	2,695	0	0	0								2,695	2,695
Fringe Benefits	**A90**	**5,032,456**	**4,721,593**	**285,513**	**332,608**	**305,412**	**332,318**	**251,478**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,507,329**	**4,984,980**
Term Bond/Technology	A9700	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Term Bond/Buses	A9702	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Serial Bonds	A9711	2,989,532	3,011,581	0	0	0	0	0		0	0					0	2,989,531
Statutory Bonds	A9721			0	0	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Bonds - Bus	A9722	73,500	73,500	0	0	0	0	0	0	0	0						0
BAN /School	A9731			0	0	0	0	0	0	0	0	0	0	0	0	0	0
BAN/Buses	A9732			0	0	0	0	0	0	0	0				0	0	0
Tax Anticipation Note	A9760			0	0	0	0	0	0	0	0	0	0	0	0	0	0
Revenue Anticipation	A9770	20,023	41,000	0	0	0	0	0	0	0	0					0	5,724
Installment Purchase	A9785	0		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Debt Service	**A97**	**3,083,055**	**3,126,081**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**2,995,255**
Transfer to Sch Lun	A9901	20,000	30,000	0	0	0	0	0	0	0	0				0	0	20,000
Transfer to Federal	A9901	0	0	0	0	0	0	0	0	0	0	0		0	0	0	0
Transfer to Captial	A9950	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	495,077
	A99	**20,000**	**30,000**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**515,077**
GRAND TOTAL		**22,192,829**	**22,236,437**	**467,477**	**677,404**	**899,319**	**1,932,957**	**1,387,744**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**5,364,901**	**22,055,289**
															X Check	**5,364,901**	**22,055,289**

UNATEGO CENTRAL SCHOOL TREASURER'S REPORT

NOVEMBER 2015

	GENERAL FUND	CAFETERIA FUND	TRUST & AGENCY FUND	FEDERAL FUND	CAPITAL FUND	PAYROLL FUND	BENEFIT REIMB
BEGINNING BALANCE	$ 4,512,780.61	$ 29,668.44	$ 50,096.88	$ 92,160.96	$ 683.26	$ 1,088.78	$ 26,174.99
RECEIPTS	$ 839,875.79	$ 50,403.25	$ 992,852.63	$ 50,000.32	$ -	$ 150,911.46	$ 2,112.94
DISBURSEMENTS	$ 1,444,574.85	$ 53,574.62	$ 1,000,001.12	$ 113,386.70	$ -	$ 150,908.93	$ 2,601.99
ENDING BALANCE	$ 3,908,081.55	$ 26,497.07	$ 42,948.39	$ 28,774.58	$ 683.26	$ 1,091.31	$ 25,685.94

DASNY 2 $ 72,310.05

I CERTIFY THAT THE BALANCES FOR THE FUNDS
ABOVE ARE ACCURATE AND IN AGREEMENT

Kristyn DeLaHunt

SCHOOL BUSINESS MANAGER, CENTRAL BUSINESS OFFICE

TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL

General Fund Checking

BALANCE ON HAND:	November 1, 2015		$ 4,512,780.61
VOIDED CHECKS:			$ -
RECEIPTS:	INTEREST		34.92
	SCHOOL TAXES		86,002.79
	WALTON-BERNE KNOX/WICKHAM TOURN FEE		780.00
	BINGHAMTON-SIDNEY/WICKHAM TOURN FEE		316.25
	BOCES/SUB REIMBURSEMENT		700.00
	NYS/MEDICAID		938.25
	NYS/GENERAL AID		627,759.95
	NYS/LOTTERY GRANT		85,940.63
	NYS/FED BKFST-LUN/OCT		33,008.00
	NYS/STATE BKFST-LUN/OCT		1,341.00
	C HEWLETT/AFTERSCHOOL PROGRAM		2,649.00
	ADMISSIONS/FOOTBALL GAME		405.00
		TOTAL RECEIPTS	$ 839,875.79
		RECEIPTS & BALANCE	$ 5,352,656.40
DISBURSEMENTS:	CHECKS 26507-26601	653,278.86	
	WIRES	791,295.99	
		TOTAL DISBURSEMENTS	$ 1,444,574.85
BALANCE ON HAND:	November 30, 2015		$ 3,908,081.55

BANK BALANCE	$3,914,068.87
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	5,987.32
LESS: OUTSTANDING WIRES	-
NET BALANCE IN BANK	$3,908,081.55

December 21, 2015
DATE SUBMITTED

Cindy Birdsall
DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2015 - 11/30/2015

Account	Description	Debits	Credits	Balance	
A 200	CASH - CHECKING	11,037,627.50	7,129,545.95	3,908,081.55	
A 210	PETTY CASH	760.17	0.00	760.17	
A 380	ACCOUNTS RECEIVABLE	7,108.17	7,089.59	18.58	
A 391CAP	DUE FROM CAPITAL FUND	877,262.52	356,141.00	521,121.52	
A 391DEBT	DUE FROM DEBT SERVICE	1,013,460.89	0.00	1,013,460.89	
A 391FED	DUE FROM FEDERAL FUND	299,491.50	75,955.60	223,535.90	
A 391SL	DUE FROM SCHOOL LUNCH FUND	160,631.21	47,829.58	112,801.63	
A 4101	STATE AID RECEIVABLE	868,012.85	863,279.20	4,733.65	
A 510	ESTIMATED REVENUES	22,224,446.00	0.00	22,224,446.00	
A 521	ENCUMBRANCES	14,885,358.98	3,396,102.43	11,489,256.55	
A 522	EXPENDITURES	5,377,840.22	12,939.22	5,364,901.00	
A 599	APPROPRIATED FUND BALANCE	11,991.04	0.00	11,991.04	
A 601	ACCRUED LIABILITIES	94,827.75	134,864.94	-40,037.19	CR
A 621	REVENUE ANTICIPATION NOTES	0.00	900,411.00	-900,411.00	CR
A 630TA	DUE TO TRUST & AGENCY	111,011.42	223,335.25	-112,323.83	CR
A 632	DUE TO TEACHER RETIREMENT	1,115,713.20	1,116,526.85	-813.65	CR
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	0.00	78,978.50	-78,978.50	CR
A 821	RESERVE FOR ENCUMBRANCES	3,396,102.43	14,885,358.98	-11,489,256.55	CR
A 867	EMPLOYEE LIABILITY RESERVE	0.00	137,247.70	-137,247.70	CR
A 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	11,991.04	-11,991.04	CR
A 917	UNASSIGNED FUND BALANCE	0.00	786,753.21	-786,753.21	CR
A 960	APPROPRIATIONS	0.00	22,236,437.04	-22,236,437.04	CR
A 980	REVENUES	7,025.99	9,087,884.76	-9,080,858.77	CR
	A Fund Totals:	**61,488,671.84**	**61,488,671.84**	**0.00**	
	Grand Totals:	**61,488,671.84**	**61,488,671.84**	**0.00**	

UNATEGO CSD

NVISION

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400	BOE CONTRACTUAL		4,600.00	0.00	4,600.00	2,499.60	207.84	1,892.56
A 1010.450	BOE GENERAL SUPPLIES		2,960.00	0.00	2,960.00	13.49	0.00	2,946.51
1010	**BOARD OF EDUCATION**	*	**7,560.00**	**0.00**	**7,560.00**	**2,513.09**	**207.84**	**4,839.07**
A 1040.160	CLASSIFIED SALARIES-DISTRICT CLERK		5,150.00	0.00	5,150.00	0.00	0.00	5,150.00
1040	**DISTRICT CLERK**	*	**5,150.00**	**0.00**	**5,150.00**	**0.00**	**0.00**	**5,150.00**
A 1060.400	DISTRICT MEETING CONTRACTUAL		2,300.00	0.00	2,300.00	127.11	1,072.89	1,100.00
1060	**DISTRICT MEETING**	*	**2,300.00**	**0.00**	**2,300.00**	**127.11**	**1,072.89**	**1,100.00**
10		**	**15,010.00**	**0.00**	**15,010.00**	**2,640.20**	**1,280.73**	**11,089.07**
A 1240.150	CERTIFIED SALARIES		130,000.00	0.00	130,000.00	51,509.43	78,490.57	0.00
A 1240.160	CLASSIFIED SALARIES		37,202.00	0.00	37,202.00	17,483.45	22,558.05	-2,839.50
A 1240.400	MISCELLANEOUS CONTRACTUAL		5,000.00	600.00	5,600.00	213.57	600.00	4,786.43
A 1240.450	GENERAL SUPPLIES		1,000.00	0.00	1,000.00	123.75	0.00	876.25
1240	**CHIEF SCHOOL ADMINISTRATOR**	*	**173,202.00**	**600.00**	**173,802.00**	**69,330.20**	**101,648.62**	**2,823.18**
12		**	**173,202.00**	**600.00**	**173,802.00**	**69,330.20**	**101,648.62**	**2,823.18**
A 1310.160	CLASSIFIED SALARIES		10,000.00	0.00	10,000.00	10,749.58	4,436.86	-5,186.44
A 1310.400	MISCELLANEOUS CONTRACTUAL		0.00	904.00	904.00	50,337.28	0.00	-49,433.28
A 1310.450	GENERAL SUPPLIES		3,000.00	-904.00	2,096.00	96.00	1,500.00	500.00
A 1310.490	BOCES SERVICES-FINANCIAL		273,580.00	0.00	273,580.00	82,073.97	191,577.07	-71.04
1310	**BUSINESS ADMINISTRATION**	*	**286,580.00**	**0.00**	**286,580.00**	**143,256.83**	**197,513.93**	**-54,190.76**
A 1320.400	MISCELLANEOUS CONTRACTUAL		15,000.00	0.00	15,000.00	13,000.00	3,000.00	-1,000.00
1320	**AUDITING**	*	**15,000.00**	**0.00**	**15,000.00**	**13,000.00**	**3,000.00**	**-1,000.00**
A 1325.160	CLASSIFIED SALARIES		40,000.00	0.00	40,000.00	17,634.02	26,870.98	-4,505.00
A 1325.400	MISCELLANEOUS CONTRACTUAL		4,400.00	0.00	4,400.00	0.00	0.00	4,400.00
A 1325.450	GENERAL SUPPLIES		2,300.00	0.00	2,300.00	0.00	0.00	2,300.00
1325	**TREASURER**	*	**46,700.00**	**0.00**	**46,700.00**	**17,634.02**	**26,870.98**	**2,195.00**
A 1330.160	CLASSIFIED SALARIES		0.00	0.00	0.00	0.00	652.58	-652.58
A 1330.400	MISCELLANEOUS CONTRACTUAL		0.00	550.00	550.00	795.65	22.83	-268.48
A 1330.450	GENERAL SUPPLIES		2,000.00	-550.00	1,450.00	1,322.30	0.00	127.70
A 1330.490	BOCES SERVICES		4,700.00	0.00	4,700.00	0.00	0.00	4,700.00
1330	**TAX COLLECTOR**	*	**6,700.00**	**0.00**	**6,700.00**	**2,117.95**	**675.41**	**3,906.64**
A 1345.490	BOCES - DCMO		7,200.00	0.00	7,200.00	2,090.64	4,878.14	231.22
1345	**PURCHASING**	*	**7,200.00**	**0.00**	**7,200.00**	**2,090.64**	**4,878.14**	**231.22**

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1380.400	MISCELLANEOUS CONTRACTUAL		3,500.00	0.00	3,500.00	2,205.00	1,600.00	-305.00
1380	**FISCAL AGENT FEE**	*	**3,500.00**	**0.00**	**3,500.00**	**2,205.00**	**1,600.00**	**-305.00**
13		**	**365,680.00**	**0.00**	**365,680.00**	**180,304.44**	**234,538.46**	**-49,162.90**
A 1420.400	MISCELLANEOUS CONTRACTUAL		25,000.00	0.00	25,000.00	4,421.82	17,891.68	2,686.50
1420	**LEGAL**	*	**25,000.00**	**0.00**	**25,000.00**	**4,421.82**	**17,891.68**	**2,686.50**
A 1430.400	MISCELLANEOUS CONTRACTUAL		1,000.00	4,800.00	5,800.00	1,811.45	4,268.33	-279.78
A 1430.490	BOCES SERVICES - DCMO		26,000.00	-4,800.00	21,200.00	4,111.84	2,391.16	14,697.00
1430	**PERSONNEL**	*	**27,000.00**	**0.00**	**27,000.00**	**5,923.29**	**6,659.49**	**14,417.22**
A 1460.490	BOCES SERVICES-RECORD RETENTION		9,448.00	0.00	9,448.00	2,834.40	6,613.60	0.00
1460	**RECORDS MANAGEMENT OFFICER**	*	**9,448.00**	**0.00**	**9,448.00**	**2,834.40**	**6,613.60**	**0.00**
A 1480.475	MAILING-DISTRICT		1,800.00	0.00	1,800.00	471.27	2,528.73	-1,200.00
A 1480.490	BOCES SERVICES		57,000.00	0.00	57,000.00	14,467.10	46,082.90	-3,550.00
1480	**PUBLIC INFORMATION & SERVICES**	*	**58,800.00**	**0.00**	**58,800.00**	**14,938.37**	**48,611.63**	**-4,750.00**
14		**	**120,248.00**	**0.00**	**120,248.00**	**28,117.88**	**79,776.40**	**12,353.72**
A 1620.160	CLASSIFIED SALARIES		314,635.00	0.00	314,635.00	117,257.58	171,644.24	25,733.18
A 1620.162	CLASSIFIED SALARIES: OVERTIME		29,215.00	0.00	29,215.00	5,087.12	17,081.82	7,046.06
A 1620.163	CLASSIFIED SALARIES: SUBSTITUTES		13,307.00	0.00	13,307.00	11,337.94	3,758.19	-1,789.13
A 1620.200	EQUIPMENT		35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
A 1620.400	MISCELLANEOUS CONTRACTUAL		111,600.00	40,235.00	151,835.00	54,274.57	119,616.96	-22,056.53
A 1620.401	HEALTH AND SAFETY		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1620.450	GENERAL SUPPLIES		58,000.00	697.46	58,697.46	21,689.10	21,538.18	15,470.18
A 1620.463	REFUSE REMOVAL		19,000.00	0.00	19,000.00	2,221.36	5,030.64	11,748.00
A 1620.473-1	WATER-OTEGO		1,600.00	0.00	1,600.00	421.00	679.00	500.00
A 1620.473-2	WATER-UNADILLA		2,100.00	0.00	2,100.00	788.10	1,281.90	30.00
A 1620.477-1	ELECTRIC-OTEGO		35,000.00	0.00	35,000.00	7,485.68	21,314.32	6,200.00
A 1620.477-2	ELECTRIC-UNADILLA		55,000.00	0.00	55,000.00	12,023.34	34,276.66	8,700.00
A 1620.477-3	ELECTRIC-HIGH SCHOOL		117,000.00	-1,800.00	115,200.00	24,387.50	80,612.50	10,200.00
A 1620.478-2	TELEPHONE-UNADILLA		1,000.00	0.00	1,000.00	228.40	371.60	400.00
A 1620.478-3	TELEPHONE-HIGH SCHOOL		1,000.00	1,800.00	2,800.00	1,467.61	1,210.00	122.39
A 1620.554-1	HEATING FUEL-OTEGO		61,000.00	0.00	61,000.00	0.00	60,000.00	1,000.00
A 1620.554-2	HEATING FUEL-UNADILLA		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1620.554-3	HEATING FUEL-HIGH SCHOOL		190,980.00	0.00	190,980.00	0.00	165,000.00	25,980.00
A 1620.555-2	BOTTLED GAS-UNADILLA		62,000.00	0.00	62,000.00	1,354.00	58,646.00	2,000.00
A 1620.555-3	BOTTLED GAS-HIGH SCHOOL		8,000.00	0.00	8,000.00	1,107.91	4,892.09	2,000.00
1620	**OPERATION OF PLANT**	*	**1,118,437.00**	**40,932.46**	**1,159,369.46**	**261,131.21**	**766,954.10**	**131,284.15**

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1621.160	CLASSIFIED SALARIES		78,490.00	0.00	78,490.00	27,261.85	42,691.75	8,536.40
A 1621.162	CLASSIFIED SALARIES: OVERTIME		4,517.00	0.00	4,517.00	73.75	0.00	4,443.25
A 1621.400	MISCELLANEOUS CONTRACTUAL		8,000.00	3,379.75	11,379.75	8,179.75	0.00	3,200.00
A 1621.450	GENERAL SUPPLIES		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
1621	**MAINTENANCE OF PLANT**	*	**96,007.00**	**3,379.75**	**99,386.75**	**35,515.35**	**42,691.75**	**21,179.65**
A 1670.400	CONTRACTUAL		12,500.00	0.00	12,500.00	3,439.50	8,160.50	900.00
A 1670.450	MATERIALS & SUPPLIES		30,000.00	0.00	30,000.00	9,699.50	10,884.50	9,416.00
A 1670.490	BOCES		120,000.00	0.00	120,000.00	16,500.00	38,500.00	65,000.00
1670	**CENTRAL PRINTING & MAILING**	*	**162,500.00**	**0.00**	**162,500.00**	**29,639.00**	**57,545.00**	**75,316.00**
A 1680.490	BOCES SERVICES - BROOME-TIOGA		507,000.00	0.00	507,000.00	150,774.76	351,445.65	4,779.59
1680	**CENTRAL DATA PROCESSING**	*	**507,000.00**	**0.00**	**507,000.00**	**150,774.76**	**351,445.65**	**4,779.59**
16		**	**1,883,944.00**	**44,312.21**	**1,928,256.21**	**477,060.32**	**1,218,636.50**	**232,559.39**
A 1910.454	LIABILITY AND BOND INSURANCE		63,500.00	0.00	63,500.00	58,515.78	7,475.00	-2,490.78
A 1910.455	STUDENT ACCIDENT		11,000.00	0.00	11,000.00	8,939.70	0.00	2,060.30
1910	**UNALLOCATED INSURANCE**	*	**74,500.00**	**0.00**	**74,500.00**	**67,455.48**	**7,475.00**	**-430.48**
A 1920.400	SCHOOL ASSOCIATION DUES		11,000.00	0.00	11,000.00	7,377.00	150.00	3,473.00
1920	**SCHOOL ASSOCIATION DUES**	*	**11,000.00**	**0.00**	**11,000.00**	**7,377.00**	**150.00**	**3,473.00**
A 1981.490	BOCES SERVICES - DCMO		166,318.00	0.00	166,318.00	49,895.34	116,422.45	0.21
1981	**BOCES ADMINISTRATIVE COSTS**	*	**166,318.00**	**0.00**	**166,318.00**	**49,895.34**	**116,422.45**	**0.21**
A 1983.490	BOCES CAPITAL EXPENSES		359,549.00	0.00	359,549.00	107,864.85	251,684.62	-0.47
1983		*	**359,549.00**	**0.00**	**359,549.00**	**107,864.85**	**251,684.62**	**-0.47**
19		**	**611,367.00**	**0.00**	**611,367.00**	**232,592.67**	**375,732.07**	**3,042.26**
1		***	**3,169,451.00**	**44,912.21**	**3,214,363.21**	**990,045.71**	**2,011,612.78**	**212,704.72**
A 2020.150	CERTIFIED SALARIES		448,862.00	10,000.00	458,862.00	143,380.58	216,651.42	98,830.00
A 2020.160	CLASSIFIED SALARIES		165,558.00	0.00	165,558.00	53,833.08	62,952.72	48,772.20
A 2020.160-SC	CLASSIFIED SALARIES: SUB-REG		0.00	0.00	0.00	1,109.01	0.00	-1,109.01
A 2020.400-1	MISC CONTRACTUAL-OTEGO		1,300.00	0.00	1,300.00	440.30	0.00	859.70
A 2020.400-2	MISC CONTRACTUAL-UNADILLA		1,300.00	0.00	1,300.00	374.75	0.00	925.25
A 2020.400-3	MISC CONTRACTUAL-HIGH SCHOOL		2,000.00	0.00	2,000.00	1,205.69	0.00	794.31
A 2020.400-4	MISC CONTRACTUAL - JUNIOR HIGH		1,000.00	0.00	1,000.00	928.35	0.00	71.65
A 2020.450-1	GENERAL SUPPLIES-OTEGO		2,200.00	0.00	2,200.00	133.30	0.00	2,066.70
A 2020.450-2	GENERAL SUPPLIES-UNADILLA		2,200.00	0.00	2,200.00	610.75	0.00	1,589.25
A 2020.450-3	GENERAL SUPPLIES-HIGH SCHOOL		4,050.00	0.00	4,050.00	840.32	1,676.68	1,533.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2020.450-4	GENERAL SUPPLIES-JR HIGH		1,350.00	0.00	1,350.00	173.26	328.70	848.04
A 2020.490	BOCES SERVICES - DCMO		48,000.00	0.00	48,000.00	10,331.51	22,778.10	14,890.39
2020	**SUPERVISION-REGULAR SCHOOL**	*	**677,820.00**	**10,000.00**	**687,820.00**	**213,360.90**	**304,387.62**	**170,071.48**
A 2060.490	RESEARCH, PLANNING, EVALUATION		12,000.00	0.00	12,000.00	251.58	586.98	11,161.44
2060	**RESEARCH, PLANNING & EVALUAT**	*	**12,000.00**	**0.00**	**12,000.00**	**251.58**	**586.98**	**11,161.44**
A 2070.150	CERTIFIED SALARIES		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2070.400	MISCELLANEOUS CONTRACTUAL		2,000.00	20,000.00	22,000.00	0.00	1,992.08	20,007.92
A 2070.400-1	CONFERENCES-OTEGO		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2070.400-2	CONFERENCES-UNADILLA		1,000.00	0.00	1,000.00	234.60	478.00	287.40
A 2070.400-3	CONFERENCES-SR HIGH		1,000.00	0.00	1,000.00	71.30	215.00	713.70
A 2070.400-4	CONFERENCES - JUNIOR HIGH		1,000.00	0.00	1,000.00	0.00	225.00	775.00
2070	**INSERVICE TRAINING-INSTRUCTION**	*	**11,000.00**	**20,000.00**	**31,000.00**	**305.90**	**2,910.08**	**27,784.02**
20		**	**700,820.00**	**30,000.00**	**730,820.00**	**213,918.38**	**307,884.68**	**209,016.94**
A 2110.120	CERTIFIED SALARIES: K-6		1,977,414.00	0.00	1,977,414.00	380,456.27	1,353,927.42	243,030.31
A 2110.121	CERTIFIED SALARIES: LTA'S - K-6		29,408.00	0.00	29,408.00	4,884.28	13,764.72	10,759.00
A 2110.130	CERTIFIED SALARIES: 7-12		1,876,428.00	0.00	1,876,428.00	507,811.75	1,670,208.72	-301,592.47
A 2110.131	CERTIFIED SALARIES - LTA's (4-6)		29,408.00	0.00	29,408.00	0.00	0.00	29,408.00
A 2110.132	CERTIFIED SALARIES: AIS/AE		15,000.00	0.00	15,000.00	378.00	2,633.60	11,988.40
A 2110.140	SUBSTITUTES-TEACHERS		170,000.00	0.00	170,000.00	36,497.93	126,922.60	6,579.47
A 2110.161	CLASSIFIED SALARIES: AIDES		250,000.00	0.00	250,000.00	63,711.84	209,083.68	-22,795.52
A 2110.163	SUBSTITUTES-AIDES		20,000.00	0.00	20,000.00	5,425.02	14,267.22	307.76
A 2110.200	EQUIPMENT		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 2110.400	CONTRACTUAL EXPENSE		0.00	16,000.00	16,000.00	56,676.60	0.00	-40,676.60
A 2110.400-1	CONTRACTUAL EXPENSE-OTEGO		2,000.00	0.00	2,000.00	0.00	218.00	1,782.00
A 2110.400-2	CONTRACTUAL EXPENSE-UNADILLA		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.400-3	CONTRACTUAL EXPENSE-HIGH SCHOOL		8,140.00	0.00	8,140.00	3,064.40	1,599.00	3,476.60
A 2110.400-4	CONTRACTUAL EXPENSE-JUNIOR HIGH		5,000.00	0.00	5,000.00	2,845.72	2,000.00	154.28
A 2110.450	MATERIALS/SUPPLIES		0.00	0.00	0.00	0.00	0.00	0.00
A 2110.450-1	MATERIALS/SUPPLIES-OTEGO		19,584.00	0.00	19,584.00	12,497.28	311.94	6,774.78
A 2110.450-2	MATERIALS/SUPPLIES-UNADILLA		19,584.00	0.00	19,584.00	6,454.72	798.10	12,331.18
A 2110.450-3	MATERIALS/SUPPLIES-HIGH SCHOOL		32,400.00	0.00	32,400.00	15,594.11	9,775.24	7,030.65
A 2110.450-4	MATERIALS/SUPPLIES/JR HIGH		19,620.00	0.00	19,620.00	12,454.56	3,564.35	3,601.09
A 2110.471	TUITION PAYMENTS		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2110.480-0	HDCVR-TXTBKS PBKS		68,000.00	-14,182.03	53,817.97	0.00	859.60	52,958.37
A 2110.480-02-5	HDCVR-TXTBKS PBKS/EW-HFS		0.00	597.82	597.82	601.15	539.51	-542.84
A 2110.480-1	HDCVR-TXTBKS PBKS/OTEGO		0.00	0.00	0.00	202.17	0.00	-202.17
A 2110.480-2	HDCVR-TXTBKS PBKS/UNADILLA		0.00	3,266.57	3,266.57	3,786.53	0.00	-519.96
A 2110.480-3	HDCVR-TXTBKS PBKS/HIGH SCHOOL		0.00	9,472.50	9,472.50	9,710.24	0.00	-237.74
A 2110.480-4	HDCVR-TXTBKS PBKS/JUNIOR HIGH		0.00	845.14	845.14	845.14	0.00	0.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.490	BOCES - DCMO		224,170.00	0.00	224,170.00	56,049.75	99,763.10	68,357.15
2110	**TEACHING-REGULAR SCHOOL**	*	**4,792,156.00**	**16,000.00**	**4,808,156.00**	**1,179,947.46**	**3,510,236.80**	**117,971.74**
21		**	**4,792,156.00**	**16,000.00**	**4,808,156.00**	**1,179,947.46**	**3,510,236.80**	**117,971.74**
A 2250.150	CERTIFIED SALARIES		667,641.00	0.00	667,641.00	203,781.64	611,373.32	-147,513.96
A 2250.151	CERTIFIED SALARIES - LTA's		205,856.00	0.00	205,856.00	39,908.18	119,764.70	46,183.12
A 2250.160	CLASSIFIED SALARIES		250,000.00	0.00	250,000.00	57,001.26	164,029.20	28,969.54
A 2250.400	CONTRACTUAL EXPENSES		12,000.00	0.00	12,000.00	3,669.99	239.00	8,091.01
A 2250.450	GENERAL SUPPLIES		7,200.00	0.00	7,200.00	5,021.95	24.96	2,153.09
A 2250.471	TUITION PAYMENTS		30,000.00	0.00	30,000.00	8,761.32	0.00	21,238.68
A 2250.472	TUITION PAYMENTS		350,000.00	0.00	350,000.00	69,036.27	153,170.40	127,793.33
A 2250.490	BOCES - DCMO		1,078,500.00	0.00	1,078,500.00	319,144.04	613,142.01	146,213.95
A 2250.490-ON-C	BOCES - ONC		0.00	25,000.00	25,000.00	0.00	0.00	25,000.00
2250	**PROGRAMS-STUDENTS W/ DISABIL**	*	**2,601,197.00**	**25,000.00**	**2,626,197.00**	**706,324.65**	**1,661,743.59**	**258,128.76**
A 2280.150	CERTIFIED SALARIES		172,523.00	0.00	172,523.00	0.00	0.00	172,523.00
A 2280.490	BOCES SERVICES - DCMO		623,934.00	0.00	623,934.00	187,180.32	436,754.04	-0.36
2280	**OCCUPATIONAL EDUCATION**	*	**796,457.00**	**0.00**	**796,457.00**	**187,180.32**	**436,754.04**	**172,522.64**
22		**	**3,397,654.00**	**25,000.00**	**3,422,654.00**	**893,504.97**	**2,098,497.63**	**430,651.40**
A 2330.490	BOCES SERVICES		1,000.00	0.00	1,000.00	153.00	357.00	490.00
2330	**TEACHING-SPECIAL SCHOOLS**	*	**1,000.00**	**0.00**	**1,000.00**	**153.00**	**357.00**	**490.00**
23		**	**1,000.00**	**0.00**	**1,000.00**	**153.00**	**357.00**	**490.00**
A 2610.150	CERTIFIED SALARIES		61,396.00	0.00	61,396.00	13,507.18	47,889.02	-0.20
A 2610.160	CLASSIFIED SALARIES		15,100.00	0.00	15,100.00	1,373.43	3,982.23	9,744.34
A 2610.400-1	CONTRACTUAL EXPENSE-ELEMENTARY		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2610.400-2	CONTRACTUAL EXPENSE-SECONDARY		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2610.450-1	MATERIALS & SUPPLIES-ELEMENTARY		8,000.00	1,146.88	9,146.88	1,308.81	190.00	7,648.07
A 2610.450-2	MATERIALS & SUPPLIES-SECONDARY		8,000.00	415.95	8,415.95	2,651.74	745.00	5,019.21
A 2610.450-3	MATERIALS & SUPPLIES-HIGH SCHOOL		0.00	0.00	0.00	2,287.76	0.00	-2,287.76
A 2610.460-1	LIBRARY AV LOAN-ELEMENTARY		3,051.00	1,000.00	4,051.00	4,019.69	0.00	31.31
A 2610.460-2	LIBRARY AV LOAN-sECONDARY		3,051.00	-1,000.00	2,051.00	0.00	0.00	2,051.00
A 2610.490	BOCES SERVICES - DCMO		78,000.00	0.00	78,000.00	23,401.15	54,602.71	-3.86
2610	**SCHOOL LIBRARY & AUDIOVISUAL**	*	**178,598.00**	**1,562.83**	**180,160.83**	**48,549.76**	**107,408.96**	**24,202.11**
A 2630.151	CERTIFIED SALARIES - LTA's		58,816.00	0.00	58,816.00	12,726.56	35,865.66	10,223.78
A 2630.160	CLASSIFIED SALARIES		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2630.200	EQUIPMENT		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2630.220	STATE AIDED HARDWARE		19,000.00	-4,500.00	14,500.00	0.00	0.00	14,500.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2630.400	MISCELLANEOUS CONTRACTUAL	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 2630.450	COMPUTER MATERIALS & SUPPLIES	27,000.00	4,500.00	31,500.00	4,643.78	1,000.00	25,856.22
A 2630.460	STATE AIDED SOFTWARE	16,000.00	4,500.00	20,500.00	25,710.33	0.00	-5,210.33
A 2630.490	BOCES-COMPUTER ASSISTED INSTRUCTION	220,000.00	0.00	220,000.00	48,064.67	117,863.98	54,071.35
2630	**COMPUTER ASSISTED INSTRUCTION ***	**380,816.00**	**4,500.00**	**385,316.00**	**91,145.34**	**154,729.64**	**139,441.02**
26	**	**559,414.00**	**6,062.83**	**565,476.83**	**139,695.10**	**262,138.60**	**163,643.13**
A 2810.150	CERTIFIED SALARIES	227,800.00	0.00	227,800.00	75,897.69	194,706.58	-42,804.27
A 2810.160	CLASSIFIED SALARES	27,300.00	0.00	27,300.00	11,402.08	16,496.58	-598.66
A 2810.400-1	CONTRACTUAL EXPENSE-OTEGO	700.00	0.00	700.00	0.00	0.00	700.00
A 2810.400-3	CONTRACTUAL EXPENSE-HIGH SCHOOL	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
A 2810.450	MATERIAL/SUPPLIES	0.00	136.20	136.20	120.20	0.00	16.00
A 2810.450-1	MATERIALS & SUPPLIES-OTEGO	800.00	-99.20	700.80	2.24	0.00	698.56
A 2810.450-3	MATERIALS & SUPPLIES-HIGH SCHOOL	900.00	-21.00	879.00	185.41	295.00	398.59
2810	**GUIDANCE-REGULAR SCHOOL ***	**258,600.00**	**16.00**	**258,616.00**	**87,607.62**	**211,498.16**	**-40,489.78**
A 2815.160	CLASSIFIED SALARIES	84,496.00	0.00	84,496.00	25,340.58	68,826.78	-9,671.36
A 2815.163	CLASSIFIED SALARIES: SUBSTITUTES	4,000.00	0.00	4,000.00	348.00	3,001.89	650.11
A 2815.400	MISC CONTRACTUAL	7,000.00	0.00	7,000.00	385.00	0.00	6,615.00
A 2815.450-1	MATERIALS & SUPPLIES-OTEGO	2,500.00	-950.00	1,550.00	717.64	5.42	826.94
A 2815.450-3	MATERIALS & SUPPLIES-HIGH SCHOOL	0.00	950.00	950.00	601.79	5.57	342.64
2815	**HEALTH SERVICES-REGULAR SCHOOL ***	**97,996.00**	**0.00**	**97,996.00**	**27,393.01**	**71,839.66**	**-1,236.67**
A 2820.150	CERTIFIED SALARIES	65,769.00	0.00	65,769.00	14,050.65	47,502.72	4,215.63
A 2820.400	MISCELLANEOUS CONTRACTUAL	500.00	0.00	500.00	0.00	16,636.00	-16,136.00
A 2820.450	GENERAL SUPPLIES	1,700.00	0.00	1,700.00	154.12	0.00	1,545.88
2820	**PSYCHOLOGICAL SRVC-REG SCHOOL ***	**67,969.00**	**0.00**	**67,969.00**	**14,204.77**	**64,138.72**	**-10,374.49**
A 2825.400	MISCELLANEOUS CONTRACTUAL	18,000.00	0.00	18,000.00	1,189.66	16,173.34	637.00
2825	**SOCIAL WORK SRVC-REG SCHOOL ***	**18,000.00**	**0.00**	**18,000.00**	**1,189.66**	**16,173.34**	**637.00**
A 2850.150	CERTIFIED SALARIES	45,000.00	0.00	45,000.00	520.20	40,734.80	3,745.00
A 2850.160	CLASSIFIED SALARIES	6,500.00	0.00	6,500.00	57.80	2,990.80	3,451.40
A 2850.400	MISCELLANEOUS CONTRACTUAL	1,300.00	0.00	1,300.00	274.00	0.00	1,026.00
A 2850.450	GENERAL SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00
2850	**CO-CURRICULAR ACTIV-REG SCHL ***	**53,100.00**	**0.00**	**53,100.00**	**852.00**	**43,725.60**	**8,522.40**
A 2855.150	CERTIFIED SALARIES	110,000.00	0.00	110,000.00	49,302.60	75,356.88	-14,659.48
A 2855.160	CLASSIFIED SALARIES	45,000.00	0.00	45,000.00	6,770.75	547.40	37,681.85
A 2855.400	MISCELLANEOUS CONTRACTUAL	2,600.00	-1,300.00	1,300.00	346.00	400.00	554.00
A 2855.425	RECONDITIONING UNIFORMS	5,800.00	0.00	5,800.00	0.00	0.00	5,800.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855.447	ORGANIZATIONAL MEMBERSHIPS		4,500.00	0.00	4,500.00	920.08	2,100.00	1,479.92
A 2855.448	PHYSICALS		6,000.00	1,300.00	7,300.00	3,542.18	3,757.82	0.00
A 2855.449	OFFICIALS		31,000.00	0.00	31,000.00	9,237.83	23,213.00	-1,450.83
A 2855.450	GENERAL SUPPLIES		17,400.00	0.00	17,400.00	12,735.23	4,955.50	-290.73
A 2855.476	TRAVEL/CONFERENCE		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2855.479	PARTICIPATION FEES		2,700.00	0.00	2,700.00	1,975.00	0.00	725.00
A 2855.490	BOCES		2,596.00	0.00	2,596.00	771.00	1,799.00	26.00
2855	**INTERSCHOL ATHLETICS-REG SCHL**	*	**229,596.00**	**0.00**	**229,596.00**	**85,600.67**	**112,129.60**	**31,865.73**
28		**	**725,261.00**	**16.00**	**725,277.00**	**216,847.73**	**519,505.08**	**-11,075.81**
2		***	**10,176,305.00**	**77,078.83**	**10,253,383.83**	**2,644,066.64**	**6,698,619.79**	**910,697.40**
A 5510.160	NONINSTRUCTIONAL SALARIES		135,000.00	0.00	135,000.00	43,067.39	55,163.97	36,768.64
A 5510.161	WAGES		218,516.00	0.00	218,516.00	81,065.84	158,522.63	-21,072.47
A 5510.162	OVERTIME		9,500.00	0.00	9,500.00	0.00	7,076.60	2,423.40
A 5510.163	SUBSTITUTES		1,700.00	0.00	1,700.00	0.00	0.00	1,700.00
A 5510.166	ATHLETIC TRIPS		12,000.00	0.00	12,000.00	5,468.22	9,232.48	-2,700.70
A 5510.167	FIELD TRIPS		5,000.00	0.00	5,000.00	1,039.12	3,174.57	786.31
A 5510.168	LATE RUN		3,600.00	0.00	3,600.00	0.00	0.00	3,600.00
A 5510.400	MISCELLANEOUS CONTRACTUAL		143,000.00	0.00	143,000.00	26,404.57	12,453.40	104,142.03
A 5510.448	PHYSICALS		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 5510.450	GENERAL SUPPLIES		4,500.00	0.00	4,500.00	647.86	902.61	2,949.53
A 5510.454	INSURANCE		17,000.00	0.00	17,000.00	14,655.00	0.00	2,345.00
A 5510.490	BOCES SERVICES - DCMO		2,200.00	0.00	2,200.00	633.00	1,479.00	88.00
A 5510.540	CLEANING SUPPLIES		1,600.00	0.00	1,600.00	0.00	206.24	1,393.76
A 5510.560	UNIFORMS		900.00	0.00	900.00	0.00	0.00	900.00
A 5510.570	PARTS		38,000.00	0.00	38,000.00	5,929.14	20,838.08	11,232.78
A 5510.571	GAS AND FUEL		150,000.00	0.00	150,000.00	16,074.47	122,074.45	11,851.08
A 5510.572	OIL AND LUBRICANTS		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 5510.573	TIRES		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
5510	**DISTRICT TRANSPORT-MEDICAID**	*	**758,016.00**	**0.00**	**758,016.00**	**194,984.61**	**391,124.03**	**171,907.36**
A 5530.400	MISCELLANEOUS CONTRACTUAL		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 5530.454	HEATING FUEL		26,000.00	0.00	26,000.00	1,645.53	24,354.47	0.00
A 5530.463	REFUSE REMOVAL		3,000.00	0.00	3,000.00	515.54	504.46	1,980.00
A 5530.473	WATER/GARAGE		400.00	0.00	400.00	85.00	415.00	-100.00
A 5530.477	ELECTRICITY		3,800.00	0.00	3,800.00	810.52	2,989.48	0.00
A 5530.478	TELEPHONE		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
5530	**GARAGE BUILDING**	*	**44,200.00**	**0.00**	**44,200.00**	**3,056.59**	**28,263.41**	**12,880.00**
55		**	**802,216.00**	**0.00**	**802,216.00**	**198,041.20**	**419,387.44**	**184,787.36**

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
5		***	**802,216.00**	**0.00**	**802,216.00**	**198,041.20**	**419,387.44**	**184,787.36**
A 7140.161	NONINSTR SALARIES/AFTERSCHOOL PROG		82,000.00	0.00	82,000.00	24,143.59	26,804.56	31,051.85
A 7140.400	CONTRACTUAL/AFTERSCHOOL PROG		600.00	0.00	600.00	322.00	0.00	278.00
A 7140.450	GENERAL SUPPLIES/AFTERSCHOOL PROG		6,200.00	0.00	6,200.00	953.36	500.51	4,746.13
7140	**RECREATION**	*	**88,800.00**	**0.00**	**88,800.00**	**25,418.95**	**27,305.07**	**36,075.98**
71		**	**88,800.00**	**0.00**	**88,800.00**	**25,418.95**	**27,305.07**	**36,075.98**
7		***	**88,800.00**	**0.00**	**88,800.00**	**25,418.95**	**27,305.07**	**36,075.98**
A 9010.800	STATE RETIREMENT		356,845.00	0.00	356,845.00	0.00	0.00	356,845.00
9010	**STATE RETIREMENT**	*	**356,845.00**	**0.00**	**356,845.00**	**0.00**	**0.00**	**356,845.00**
A 9020.800	TEACHERS' RETIREMENT		877,500.00	0.00	877,500.00	0.00	0.00	877,500.00
9020	**TEACHERS' RETIREMENT**	*	**877,500.00**	**0.00**	**877,500.00**	**0.00**	**0.00**	**877,500.00**
A 9030.800	SOCIAL SECURITY		680,000.00	0.00	680,000.00	164,298.97	468,169.00	47,532.03
9030	**SOCIAL SECURITY**	*	**680,000.00**	**0.00**	**680,000.00**	**164,298.97**	**468,169.00**	**47,532.03**
A 9040.800	WORKERS' COMPENSATION		110,000.00	0.00	110,000.00	101,305.14	0.00	8,694.86
9040	**WORKERS' COMPENSATION**	*	**110,000.00**	**0.00**	**110,000.00**	**101,305.14**	**0.00**	**8,694.86**
A 9045.800	LIFE INSURANCE		6,000.00	0.00	6,000.00	991.70	0.00	5,008.30
9045	**LIFE INSURANCE**	*	**6,000.00**	**0.00**	**6,000.00**	**991.70**	**0.00**	**5,008.30**
A 9050.80	UNEMPLOYMENT INSURANCE		35,000.00	0.00	35,000.00	13.08	15,545.00	19,441.92
9050	**UNEMPLOYMENT INSURANCE**	*	**35,000.00**	**0.00**	**35,000.00**	**13.08**	**15,545.00**	**19,441.92**
A 9060.158-01	HEALTH INS/STIPEND		35,000.00	0.00	35,000.00	0.00	43,250.00	-8,250.00
A 9060.801	HEALTH INSURANCE		2,561,248.00	0.00	2,561,248.00	1,172,876.10	1,794,477.72	-406,105.82
A 9060.801-BR-A	HEALTH INSURANCE HRA/FSA		0.00	0.00	0.00	28,801.90	0.00	-28,801.90
A 9060.801-HB	HEALTH INSURANCE BUYOUT		0.00	0.00	0.00	0.00	0.00	0.00
A 9060.803	DENTAL INSURANCE		55,000.00	0.00	55,000.00	36,346.61	10,889.75	7,763.64
9060	**HOSPITAL, MEDICAL & DENTAL INS**	*	**2,651,248.00**	**0.00**	**2,651,248.00**	**1,238,024.61**	**1,848,617.47**	**-435,394.08**
A 9089.800	UNDISTRIBUTED EXPENDITURES		5,000.00	0.00	5,000.00	2,695.00	0.00	2,305.00
9089	**OTHER**	*	**5,000.00**	**0.00**	**5,000.00**	**2,695.00**	**0.00**	**2,305.00**
90		**	**4,721,593.00**	**0.00**	**4,721,593.00**	**1,507,328.50**	**2,332,331.47**	**881,933.03**
A 9711.600	SERIAL BONDS/SCHOOL CONST/PRINCIPAL		2,255,000.00	0.00	2,255,000.00	0.00	0.00	2,255,000.00

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9711.700	SERIAL BONDS/SCHOOL CONST/INTEREST		756,581.00	0.00	756,581.00	0.00	0.00	756,581.00
9711		*	**3,011,581.00**	**0.00**	**3,011,581.00**	**0.00**	**0.00**	**3,011,581.00**
A 9722.600	STATUTORY BONDS - BUS PURCHASES/PRIN		60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
A 9722.700	STATUTORY BOND - BUS PURCHASE/INT		13,500.00	0.00	13,500.00	0.00	0.00	13,500.00
9722		*	**73,500.00**	**0.00**	**73,500.00**	**0.00**	**0.00**	**73,500.00**
A 9770.700	RAN ANTICIPATION NOTE		41,000.00	0.00	41,000.00	0.00	0.00	41,000.00
9770		*	**41,000.00**	**0.00**	**41,000.00**	**0.00**	**0.00**	**41,000.00**
97		**	**3,126,081.00**	**0.00**	**3,126,081.00**	**0.00**	**0.00**	**3,126,081.00**
A 9901.930	TRANSFER TO SCHOOL LUNCH FUND		30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
9901	**TRANSFER TO SPECIAL AID**	*	**30,000.00**	**0.00**	**30,000.00**	**0.00**	**0.00**	**30,000.00**
99		**	**30,000.00**	**0.00**	**30,000.00**	**0.00**	**0.00**	**30,000.00**
9		***	**7,877,674.00**	**0.00**	**7,877,674.00**	**1,507,328.50**	**2,332,331.47**	**4,038,014.03**
	Fund ATotals:		**22,114,446.00**	**121,991.04**	**22,236,437.04**	**5,364,901.00**	**11,489,256.55**	**5,382,279.49**
	Grand Totals:		**22,114,446.00**	**121,991.04**	**22,236,437.04**	**5,364,901.00**	**11,489,256.55**	**5,382,279.49**

UNATEGO CSD

Revenue Status Report From 7/1/2015 To 11/30/2015

NVISION

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	7,101,132.00	0.00	7,101,132.00	5,076,112.06	2,025,019.94
A 1081	PAYMENT IN LIEU OF TAXES (PILOT)	0.00	0.00	0.00	2,740.50	-2,740.50
A 1090	INTEREST ON PROPERTY TAXES	20,000.00	0.00	20,000.00	8,607.28	11,392.72
A 1310	A1310DAY SCHOOL TUITION FOR INDIVIDUAL	8,000.00	0.00	8,000.00	3,631.65	4,368.35
A 1336	AFTER SCHOOL FEES	84,000.00	0.00	84,000.00	26,985.51	57,014.49
A 1410	ADMISSIONS	10,000.00	0.00	10,000.00	4,242.84	5,757.16
A 2401	INTEREST AND EARNINGS	7,000.00	0.00	7,000.00	122.99	6,877.01
A 2401..1	INTEREST EARNED\TA & PAYROLL ACC'T	0.00	0.00	0.00	-75.57	75.57
A 2650	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	390.06	-390.06
A 2666	SALE OF TRANSPORTATION EQUIPMENT	2,500.00	0.00	2,500.00	7,248.00	-4,748.00
A 2680	INSURANCE RECOVERIES	0.00	0.00	0.00	18,325.18	-18,325.18
A 2701	REFUND OF BOCES AIDED SERVICES	531,089.00	0.00	531,089.00	671,716.76	-140,627.76
A 2703	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	12,975.95	-12,975.95
A 2770	OTHER UNCLASSIFIED REVENUES	3,000.00	0.00	3,000.00	56.25	2,943.75
A 2770.ERA.TE	OTHER UNCLASSIFIED REVENUES/E-RATE	0.00	0.00	0.00	1,238.78	-1,238.78
A 3101	BASIC FORMULA AID	10,918,636.00	0.00	10,918,636.00	1,743,473.15	9,175,162.85
A 3101..1	EXCESS COST AID	1,874,797.00	0.00	1,874,797.00	89,795.00	1,785,002.00
A 3102	LOTTERY AID	0.00	0.00	0.00	1,048,713.96	-1,048,713.96
A 3102..B	VLT LOTTERY GRANT(VIDEO LOT TERMINAL)	0.00	0.00	0.00	229,175.01	-229,175.01
A 3103	BOCES AID	1,422,264.00	0.00	1,422,264.00	0.00	1,422,264.00
A 3260	TEXTBOOK AID	75,415.00	0.00	75,415.00	14,265.00	61,150.00
A 3262.B	COMPUTER HARDWARE AID	16,613.00	0.00	16,613.00	0.00	16,613.00
A 3289	OTHER STATE AID	0.00	110,000.00	110,000.00	110,000.00	0.00
A 4601	MEDICAID	40,000.00	0.00	40,000.00	11,118.41	28,881.59
	A Totals:	**22,114,446.00**	**110,000.00**	**22,224,446.00**	**9,080,858.77**	**13,143,587.23**
	Grand Totals:	**22,114,446.00**	**110,000.00**	**22,224,446.00**	**9,080,858.77**	**13,143,587.23**

TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL

School Lunch Fund Checking

BALANCE ON HAND:	**November 1, 2015**		**$ 29,668.44**
VOIDED CHECKS			**$ -**
RECEIPTS:			
	INTEREST		**0.24**
	TYPE A LUNCHES		**12,300.05**
	OTHER SALES		**3,638.46**
	SALES TAX		**115.50**
	GENERAL/NYS FEDERAL BREAKFAST-LUNCH/OCT 2015		**33,008.00**
	GENERAL/NYS STATE BREAKFAST-LUNCH/OCT 2015		**1,341.00**
		TOTAL RECEIPTS	**$ 50,403.25**
		RECEIPTS & BALANCE	**$ 80,071.69**
DISBURSEMENTS:			
	CHECKS	**6108-6125**	**40,293.07**
	WIRES		**13,281.55**
		TOTAL DISBURSEMENTS	**$ 53,574.62**
BALANCE ON HAND:	**November 30, 2015**		**$ 26,497.07**

BANK BALANCE	**$25,760.29**
PLUS: BANK ERROR	**-**
PLUS: IN TRANSIT DEPOSITS	**886.78**
LESS: OUTSTANDING CHECKS	**150.00**
LESS: OUTSTANDING WIRES	**-**
NET BALANCE IN BANK	**$26,497.07**

December 21, 2015
DATE SUBMITTED

DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2015 - 11/30/2015

Account	Description	Debits	Credits	Balance	
C 200	CASH	208,474.77	181,977.70	26,497.07	
C 4101	STATE AID RECEIVABLE	24,649.85	23,565.85	1,084.00	
C 4102	FEDERAL AID RECEIVABLE	123,523.00	96,890.00	26,633.00	
C 445	INVENTORY-SUPPLIES	3,778.75	0.00	3,778.75	
C 446	INVENTORY-FOOD	12,942.53	0.00	12,942.53	
C 446.1	INVENTORY-USDA	5,465.09	0.00	5,465.09	
C 510	ESTIMATED REVENUES	544,005.00	0.00	544,005.00	
C 521	ENCUMBRANCES	468,284.48	124,034.39	344,250.09	
C 522	EXPENDITURES	162,047.35	603.42	161,443.93	
C 630GEN	DUE TO GENERAL FUND	47,829.58	160,631.21	-112,801.63	CR
C 631	DUE TO OTHER GOVERNMENTS	110.98	436.90	-325.92	CR
C 806	NOT IN SPENDABLE FORM	0.00	22,186.37	-22,186.37	CR
C 821	RESERVE FOR ENCUMBRANCES	124,034.39	468,284.48	-344,250.09	CR
C 915	ASSIGNED UNAPPROPRIATED FUND BAL	72,840.33	0.00	72,840.33	
C 960	APPROPRIATIONS	0.00	544,005.00	-544,005.00	CR
C 980	REVENUES	125.10	175,495.88	-175,370.78	CR
	C Fund Totals:	**1,798,111.20**	**1,798,111.20**	**0.00**	
	Grand Totals:	**1,798,111.20**	**1,798,111.20**	**0.00**	

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.161	NONINSTRUCTIONAL WAGES		117,000.00	0.00	117,000.00	25,286.65	76,516.19	15,197.16
C 2860.161-SP	NONINSTRUCTIONAL WAGES/SUM PGM		4,000.00	0.00	4,000.00	3,482.50	0.00	517.50
C 2860.163	SUBSTITUTES		2,000.00	0.00	2,000.00	1,298.11	9,161.42	-8,459.53
C 2860.200	EQUIPMENT		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
C 2860.400	CONTRACTUAL EXPENSE		10,000.00	0.00	10,000.00	3,325.40	7,071.80	-397.20
C 2860.410	FOOD PURCHASES		195,000.00	0.00	195,000.00	48,067.11	137,039.32	9,893.57
C 2860.410-SP	FOOD PURCHASES/SUM PGM		5,500.00	0.00	5,500.00	4,912.53	0.00	587.47
C 2860.411	FOOD - COMMODITIES		20,000.00	0.00	20,000.00	10,312.07	0.00	9,687.93
C 2860.450	MATERIALS AND SUPPLIES		14,355.00	0.00	14,355.00	3,267.71	11,087.29	0.00
C 2860.450-SP	MATERIALS AND SUPPLIES/SUM PGM		100.00	0.00	100.00	216.62	0.00	-116.62
C 2860.490	BOCES SERVICES		6,000.00	0.00	6,000.00	1,493.19	3,484.09	1,022.72
C 2860.490-.1	BOCES SERVICES/MGMT		57,900.00	0.00	57,900.00	17,357.40	40,500.60	42.00
2860		*	**433,855.00**	**0.00**	**433,855.00**	**119,019.29**	**284,860.71**	**29,975.00**
28		**	**433,855.00**	**0.00**	**433,855.00**	**119,019.29**	**284,860.71**	**29,975.00**
2		***	**433,855.00**	**0.00**	**433,855.00**	**119,019.29**	**284,860.71**	**29,975.00**
C 9030.800	SOCIAL SECURITY		9,500.00	0.00	9,500.00	2,087.78	6,660.18	752.04
9030	**SOCIAL SECURITY**	*	**9,500.00**	**0.00**	**9,500.00**	**2,087.78**	**6,660.18**	**752.04**
C 9040.800	WORKERS' COMPENSATION		7,500.00	0.00	7,500.00	7,380.86	0.00	119.14
9040	**WORKERS' COMPENSATION**	*	**7,500.00**	**0.00**	**7,500.00**	**7,380.86**	**0.00**	**119.14**
C 9060.801	HEALTH INSURANCE		92,500.00	0.00	92,500.00	32,694.20	52,729.20	7,076.60
C 9060.802	DENTAL INSURANCE		650.00	0.00	650.00	261.80	0.00	388.20
9060	**HOSPITAL, MEDICAL & DENTAL INS**	*	**93,150.00**	**0.00**	**93,150.00**	**32,956.00**	**52,729.20**	**7,464.80**
90		**	**110,150.00**	**0.00**	**110,150.00**	**42,424.64**	**59,389.38**	**8,335.98**
9		***	**110,150.00**	**0.00**	**110,150.00**	**42,424.64**	**59,389.38**	**8,335.98**
	Fund CTotals:		**544,005.00**	**0.00**	**544,005.00**	**161,443.93**	**344,250.09**	**38,310.98**
	Grand Totals:		**544,005.00**	**0.00**	**544,005.00**	**161,443.93**	**344,250.09**	**38,310.98**

UNATEGO CSD

Revenue Status Report From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1440	SALE OF TYPE A LUNCHES	125,000.00	0.00	125,000.00	41,139.29	83,860.71
C 1445	OTHER FOOD SALES	40,000.00	0.00	40,000.00	17,308.00	22,692.00
C 2401	INTEREST AND EARNINGS	5.00	0.00	5.00	1.12	3.88
C 2701	REFUND OF BOCES AIDED SERVICES	3,900.00	0.00	3,900.00	3,103.73	796.27
C 2770	MISCELLANEOUS REVENUE	0.00	0.00	0.00	5.57	-5.57
C 3190..1	STATE BREAKFAST	3,500.00	0.00	3,500.00	1,019.00	2,481.00
C 3190..11	BOCES AID	43,000.00	0.00	43,000.00	0.00	43,000.00
C 3190..2	STATE LUNCH	8,000.00	0.00	8,000.00	2,400.00	5,600.00
C 3190.SUM	STATE BKFST/LUNCH SUMMER	600.00	0.00	600.00	626.00	-26.00
C 4190..1	FEDERAL BREAKFAST	62,000.00	0.00	62,000.00	19,190.00	42,810.00
C 4190..2	FEDERAL LUNCH	204,000.00	0.00	204,000.00	65,489.00	138,511.00
C 4190..3	SURPLUS FOOD - FEDERAL	20,000.00	0.00	20,000.00	10,312.07	9,687.93
C 4190.SUM	FEDERAL BRKFST/LUNCH SUMMER	14,000.00	0.00	14,000.00	14,777.00	-777.00
C 5031	INTERFUND TRANSFER FROM GEN FUND	20,000.00	0.00	20,000.00	0.00	20,000.00
	C Totals:	**544,005.00**	**0.00**	**544,005.00**	**175,370.78**	**368,634.22**
	Grand Totals:	**544,005.00**	**0.00**	**544,005.00**	**175,370.78**	**368,634.22**

Unatego Central School

School Food Service Statement of Income & Expenditures
2015 - 2016

	July/August	September	October	November	December	Totals
Income						
Revenues						
Sale of Type A Lunches	$ (27)	$ 15,182	$ 13,684	$ 12,300		$ 41,139
Other Food Sales	157	9,433	4,079	3,638		17,307
Interest & Earnings			1			1
State Reimbursement-Breakfast		283	408	328		1,019
State Reimbursement-Lunch		711	933	756		2,400
BOCES Aid				3,104		3,104
Federal Reimbursements-Breakfast		5,302	7,682	6,206		19,190
Federal Reimbursements-Lunch		19,736	25,326	20,427		65,489
Federal Surplus Food		2,638	2,530	5,144		10,312
Federal Snack Program						-
Summer Food Service Program	14,777	626				15,403
Refund of Prior Year Expense						-
Miscellaneous Revenue		6				6
Interfund Transfers						-
Total Revenues	14,907	53,917	54,643	51,903	-	175,370
Cost of Food Sold						
Beginning Inventory	22,186	22,186	22,186	22,186		22,186
Food Purchased	4,913	23,668	24,399	17,600		70,580
Federal Surplus Food Received		2,638	2,530	5,144		10,312
Subtotal	27,099	48,492	49,115	44,930	-	103,078
Less:						
Ending Inventory	22,186	22,186	22,186	22,186		22,186
Cost of Food Sold	4,913	26,306	26,929	22,744		80,892
Gross Income	**9,994**	**27,611**	**27,714**	**29,159**	**-**	**94,478**
Expenditures						
Personnel						
Salaries	3,483	2,427	11,721	12,436		30,067
Employees Retirement						-
Social Security	266	186	790	846		2,088
Workers'Compensation	1,230	615	615	615		3,075
Unemployment Insurance						-
Health & Dental Insurance	13,182	6,591	6,592	6,591		32,956
Total Personnel	18,161	9,819	19,718	20,488	-	68,186
Operations						
Equipment	-	- -				-
Contractual Expenses	397	1,791	951	522		3,661
Materials & & Supplies	217	1,220	2,048	783		4,268
BOCES Services		6,284	6,283	6,284		18,851
Total Operations	614	9,295	9,282	7,589	-	26,780
Total Expenditures	**18,775**	**19,114**	**29,000**	**28,077**	**-**	**94,966**
Net Income	**$ (8,781)**	**$ 8,497**	**$ (1,286)**	**$ 1,082**	**$ -**	**$ (488)**

Unatego Central School

School Food Service Statement of Income & Expenditures
2015 - 2016

	July/Dec.	January	February	March	April	Totals
Income						
Revenues						
Sale of Type A Lunches	$ 41,139					$ 41,139
Other Food Sales	17,307					17,307
Interest & Earnings	1					1
State Reimbursement-Breakfast	1,019					1,019
State Reimbursement-Lunch	2,400					2,400
BOCES Aid	3,104					3,104
Federal Reimbursements-Breakfast	19,190					19,190
Federal Reimbursements-Lunch	65,489					65,489
Federal Surplus Food	10,312					10,312
Federal Snack Program	-					-
Summer Food Service Program	15,403					15,403
Refund of Prior Year Expense	-					-
Miscellaneous Revenue	6					6
Interfund Transfers	-					-
Total Revenues	175,370	-	-	-	-	175,370
Cost of Food Sold						
Beginning Inventory	22,186					22,186
Food Purchased	70,580					70,580
Federal Surplus Food Received	10,312					10,312
Subtotal	103,078	-	-	-	-	103,078
Less:						
Ending Inventory	22,186					22,186
Cost of Food Sold	80,892					80,892
Gross Income	**94,478**	**-**	**-**	**-**	**-**	**94,478**
Expenditures						
Personnel						
Salaries	30,067					30,067
Employees Retirement	-					-
Social Security	2,088					2,088
Workers'Compensation	3,075					3,075
Unemployment Insurance	-					-
Health & Dental Insurance	32,956					32,956
Total Personnel	68,186	-	-	-	-	68,186
Operations						
Equipment	-					-
Contractual Expenses	3,661					3,661
Materials & & Supplies	4,268					4,268
BOCES Services	18,851					18,851
Total Operations	26,780	-	-	-	-	26,780
Total Expenditures	**94,966**	**-**	**-**	**-**	**-**	**94,966**
Net Income	**$ (488)**	**$ -**	**$ -**	**$ -**	**$ -**	**$ (488)**

Unatego Central School

School Food Service Statement of Income & Expenditures
2015 - 2016

	July/April	May	June	Closing Journal Entry Adj.	Totals
Income					
Revenues					
Sale of Type A Lunches	$ 41,139				$ 41,139
Other Food Sales	17,307				17,307
Interest & Earnings	1				1
State Reimbursement-Breakfast	1,019				1,019
State Reimbursement-Lunch	2,400				2,400
BOCES Aid	3,104				3,104
Federal Reimbursements-Breakfast	19,190				19,190
Federal Reimbursements-Lunch	65,489				65,489
Federal Surplus Food	10,312				10,312
Federal Snack Program	-				-
Summer Food Service Program	15,403				15,403
Refund of Prior Year Expense	-				-
Miscellaneous Revenue	6				6
Interfund Transfers	-				-
Total Revenues	175,370	-	-		175,370
Cost of Food Sold					
Beginning Inventory	22,186				22,186
Food Purchased	70,580				70,580
Federal Surplus Food Received	10,312				10,312
Subtotal	103,078	-	-	-	103,078
Less:					
Ending Inventory					-
Cost of Food Sold	80,892				80,892
Gross Income	**94,478**	**-**	**-**	**.**	**94,478**
Expenditures					
Personnel					
Salaries	30,067				30,067
Employees Retirement	-				-
Social Security	2,088				2,088
Workers'Compensation	3,075				3,075
Unemployment Insurance	-				-
Health & Dental Insurance	32,956				32,956
Total Personnel	68,186	-	-		68,186
Operations					
Equipment	-	-			-
Contractual Expenses	3,661				3,661
Materials & & Supplies	4,268				4,268
BOCES Services	18,851				18,851
Total Operations	26,780	-	-		26,780
Total Expenditures	**94,966**	**-**	**-**		**94,966**
Net Income	**$ (488)**	**$ -**	**$ -**		**$ (488)**

School Food Service Statement of Income & Expenditures

2015 - 2016

Year to Date Comparision

	2014-2015	2015-2016	$ Change	% Change
Income				
Revenues				
Sale of Type A Lunches	$ 142,677	$ 41,139	$ (101,538)	$ (1)
Other Food Sales	39,984	17,307	(22,677)	$ (1)
Interest & Earnings	1	1	-	$ -
State Reimbursement-Breakfast	3,951	1,019	(2,932)	$ (1)
State Reimbursement-Lunch	20,860	2,400	(18,460)	$ (1)
BOCES Aid	41,622	3,104	(38,518)	$ (1)
Federal Reimbursements-Breakfast	57,244	19,190	(38,054)	$ (1)
Federal Reimbursements-Lunch	194,407	65,489	(128,918)	$ (1)
Refund of Boces Aided Services		-	-	
Federal Surplus Food	19,488	10,312	(9,176)	$ (0)
Summer Food Service Program		15,403	15,403	
Refund of Prior Year Expense		-	-	
Miscellaneous Revenue	56	6	(50)	$ (1)
Interfund Transfers		-	-	
Total Revenues	520,290	175,370	(344,920)	$ (1)
Cost of Food Sold				
Beginning Inventory	18,619	22,186	3,567	$ 0
Food Purchased	188,506	70,580	(117,926)	$ (1)
Federal Surplus Food Received	22,417	10,312	(12,105)	$ (1)
Subtotal	229,542	103,078	(126,464)	$ (1)
Less:				
Ending Inventory	13,002	22,186	9,184	$ 1
Cost of Food Sold	207,994	80,892	(135,648)	$ (1)
Gross Income	**312,296**	**94,478**	**(209,272)**	$ (1)
Expenditures				
Personnel				
Salaries	127,281	30,067	(97,214)	$ (1)
Employees Retirement		-	-	
Social Security	7,831	2,088	(5,743)	$ (1)
Workers'Compensation	7,999	3,075	(4,924)	$ (1)
Unemployment Insurance			-	
Health & Dental Insurance	123,107	32,956	(90,151)	$ (1)
Total Personnel	266,218	68,186	(198,032)	$ (1)
Operations				
Equipment		-	-	
Contractual Expenses	10,915	3,661	(7,254)	$ (1)
Materials & & Supplies	12,482	4,268	(8,214)	$ (1)
BOCES Services	70,035	18,851	(51,184)	$ (1)
Total Operations	93,432	26,780	(66,652)	$ (1)
Total Expenditures	**359,650**	**94,966**	**(264,684)**	$ (1)
Net Income	**$ (47,354)**	**$ (488)**	**$ 55,412**	$ (1)

TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL

Special Aid Fund Checking

BALANCE ON HAND: November 1, 2015			$ 92,160.96
VOIDED CHECKS			$ -
RECEIPTS:			
	INTEREST		0.32
	GENERAL/TRANSFER TO FEDERAL		50,000.00
		TOTAL RECEIPTS	$ 50,000.32
		RECEIPTS & BALANCE	$ 142,161.28
DISBURSEMENTS:			
CHECKS	3352-3354	40,712.28	
WIRES		72,674.42	
		TOTAL DISBURSEMENTS	$ 113,386.70
BALANCE ON HAND: November 30, 2015			$ 28,774.58

BANK BALANCE	$28,774.58
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	-
NET BALANCE IN BANK	$28,774.58

December 21, 2015
DATE SUBMITTED

DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2015 - 11/30/2015

Account	Description		Debits	Credits	Balance	
F 200	CASH - CHECKING		225,930.59	197,156.01	28,774.58	
F 4102	FEDERAL AID RECEIVABLE		132,882.31	78,910.00	53,972.31	
F 510	ESTIMATED REVENUES		333,129.68	0.00	333,129.68	
F 521	ENCUMBRANCES		432,691.42	122,319.40	310,372.02	
F 522	EXPENDITURES		197,156.01	0.00	197,156.01	
F 630GEN	DUE TO GENERAL FUND		75,955.60	299,491.50	-223,535.90	CR
F 821	RESERVE FOR ENCUMBRANCES		122,319.40	432,691.42	-310,372.02	CR
F 960	APPROPRIATIONS		0.00	333,129.68	-333,129.68	CR
F 980	REVENUES		0.00	56,367.00	-56,367.00	CR
		F Fund Totals:	**1,520,065.01**	**1,520,065.01**	**0.00**	
		Grand Totals:	**1,520,065.01**	**1,520,065.01**	**0.00**	

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
F 2116.150-57	TITLE I - A&D IMPROV/PROF SALARY 15-16		0.00	0.00	0.00	34,687.90	101,043.38	-135,731.28
2116	**TITLE I - A&D IMPROVEMENT**	*	**0.00**	**0.00**	**0.00**	**34,687.90**	**101,043.38**	**-135,731.28**
21		**	**0.00**	**0.00**	**0.00**	**34,687.90**	**101,043.38**	**-135,731.28**
F 2250.490-57-1516	BOCES SUMMER SCHOOL 15-16		0.00	35,045.28	35,045.28	35,045.28	0.00	0.00
2250	**PROGRAMS-STUDENTS W/ DISABIL**	*	**0.00**	**35,045.28**	**35,045.28**	**35,045.28**	**0.00**	**0.00**
F 2253.472-57-1516	SUMMER/TUITION/RESIDENTIAL 15-16		0.00	32,246.40	32,246.40	32,246.40	0.00	0.00
2253	**TUITION/MAINTENANCE**	*	**0.00**	**32,246.40**	**32,246.40**	**32,246.40**	**0.00**	**0.00**
22		**	**0.00**	**67,291.68**	**67,291.68**	**67,291.68**	**0.00**	**0.00**
F 2610.45C-FU-1516	COMMUNITY FNDN UNAD/M ANDERSON/SS		2,000.00	0.00	2,000.00	1,635.98	0.00	364.02
F 2610.45O-CF-1516	O'CONNOR FOUNDATION/M ANDERSON/SS		2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
2610		*	**4,000.00**	**0.00**	**4,000.00**	**3,635.98**	**0.00**	**364.02**
26		**	**4,000.00**	**0.00**	**4,000.00**	**3,635.98**	**0.00**	**364.02**
2		***	**4,000.00**	**67,291.68**	**71,291.68**	**105,615.56**	**101,043.38**	**-135,367.26**
F 3216.150-57	IDEA-PT B/SEC 611/PROF SALARY 15-16		200,546.00	0.00	200,546.00	46,896.42	153,649.33	0.25
F 3216.160-57	IDEA-PT B/SEC 611/SUPP STAFF 15-16		22,929.00	0.00	22,929.00	9,085.24	13,843.76	0.00
F 3216.400-57	IDEA-PT B/SEC 611/PUR SERVICES 15-16		31,766.00	0.00	31,766.00	10,703.25	0.00	21,062.75
F 3216.460-57	IDEA-PT B/SEC 611/TRAVEL 15-16		1,000.00	0.00	1,000.00	55.78	0.00	944.22
3216	**IDEA-PART B, SECTION 611**	*	**256,241.00**	**0.00**	**256,241.00**	**66,740.69**	**167,493.09**	**22,007.22**
32		**	**256,241.00**	**0.00**	**256,241.00**	**66,740.69**	**167,493.09**	**22,007.22**
F 3316.400-57	IDEA-PT B/SEC 619/CONTRACTUAL 15-16		5,597.00	0.00	5,597.00	5,597.00	0.00	0.00
3316	**IDEA-PART B, SECTION 619**	*	**5,597.00**	**0.00**	**5,597.00**	**5,597.00**	**0.00**	**0.00**
33		**	**5,597.00**	**0.00**	**5,597.00**	**5,597.00**	**0.00**	**0.00**
3		***	**261,838.00**	**0.00**	**261,838.00**	**72,337.69**	**167,493.09**	**22,007.22**
F 4716.150-57	TITLE IIA-TEACH/PRINC/PROF SAL 15-16		0.00	0.00	0.00	19,202.76	41,835.55	-61,038.31
4716	**TITLE IIA, TEACHER & PRINCIPAL**	*	**0.00**	**0.00**	**0.00**	**19,202.76**	**41,835.55**	**-61,038.31**
47		**	**0.00**	**0.00**	**0.00**	**19,202.76**	**41,835.55**	**-61,038.31**

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
4		***	0.00	0.00	0.00	19,202.76	41,835.55	-61,038.31
	Fund FTotals:		265,838.00	67,291.68	333,129.68	197,156.01	310,372.02	-174,398.35
	Grand Totals:		265,838.00	67,291.68	333,129.68	197,156.01	310,372.02	-174,398.35

UNATEGO CSD

Revenue Status Report From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
F 2770.-CF.U1.516	COMMUNITY FNDN UNAD/M ANDERSON/SS	2,000.00	0.00	2,000.00	2,000.00	0.00
F 2770.-OC.F1.516	O'CONNOR FOUNDATION/M ANDERSON/SS	2,000.00	0.00	2,000.00	2,000.00	0.00
F 3289.-15.16	SUMMER HANDICAPPED 15-16	0.00	67,291.68	67,291.68	0.00	67,291.68
F 4256.-32.16	PL94-142 IDEA/SEC 611 15-16	256,241.00	0.00	256,241.00	51,248.00	204,993.00
F 4256.-33.16	PL99-457 IDEA/SEC 619 15-16	5,597.00	0.00	5,597.00	1,119.00	4,478.00
	F Totals:	**265,838.00**	**67,291.68**	**333,129.68**	**56,367.00**	**276,762.68**
	Grand Totals:	**265,838.00**	**67,291.68**	**333,129.68**	**56,367.00**	**276,762.68**

TREASURER'S REPORT TO
BOARD OF EDUCATION
UNATEGO CENTRAL SCHOOL

Capital Fund Checking

BALANCE ON HAND: November 1, 2015		$	683.26
VOIDED CHECKS		$	-
RECEIPTS:			
	INTEREST		-
	TOTAL RECEIPTS	$	-
	RECEIPTS & BALANCE	$	683.26
DISBURSEMENTS:	EFT/Wire Trans.	$	-
	Checks	$	-
	TOTAL DISBURSEMENTS	$	-
BALANCE ON HAND: November 30, 2015		$	683.26

BANK BALANCE	$683.26
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	-
	$ -
NET BALANCE IN BANK	$683.26

December 21, 2015
DATE SUBMITTED

Amber Birdsall
DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2015 - 11/30/2015

Account	Description	Debits	Credits	Balance	
H 200	CASH	7,793.38	7,110.12	683.26	
H 201DORM2	DASNY - DORMATORY AUTHORITY	72,310.05	0.00	72,310.05	
H 521	ENCUMBRANCES	29,422.26	7,110.12	22,312.14	
H 522	EXPENDITURES	7,110.12	0.00	7,110.12	
H 599	APPROPRIATED FUND BALANCE	29,422.26	0.00	29,422.26	
H 626	BOND ANTICIPATION NOTES PAYABLE	0.00	181,891.00	-181,891.00	CR
H 630DEBT	DUE TO DEBT SERVICE	0.00	1,013,474.25	-1,013,474.25	CR
H 630GEN	DUE TO GENERAL FUND	356,141.00	877,262.52	-521,121.52	CR
H 821	RESERVE FOR ENCUMRANCES	7,110.12	29,422.26	-22,312.14	CR
H 899.1515	TOILET RECON #1515	758,985.38	0.00	758,985.38	
H 899.2007	2007 CAPITAL PROJECT FUND BALANCE	0.00	1,024,674.91	-1,024,674.91	CR
H 899.2011	2011 UNADILLA FUND BALANCE	346,555.00	0.00	346,555.00	
H 899.2012	DW TECHNOLOGY FUND BALANCE	851,675.91	0.00	851,675.91	
H 899.2013	2013 NEW PROJECTS	253,048.57	0.00	253,048.57	
H 899.3	BUS GARAGE - #5006 FUND BALANCE	298,318.34	0.00	298,318.34	
H 899.BUS	BUS FUND BALANCE	181,897.31	0.00	181,897.31	
H 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	29,422.26	-29,422.26	CR
H 960	APPROPRIATIONS	0.00	29,422.26	-29,422.26	CR
	H Fund Totals:	**3,199,789.70**	**3,199,789.70**	**0.00**	
	Grand Totals:	**3,199,789.70**	**3,199,789.70**	**0.00**	

UNATEGO CSD

Appropriation Status Detail Report By Function From 7/1/2015 To 11/30/2015

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 9901.200-.3-1	DAY AUTOMATION INC/IT PROJECT		0.00	29,422.26	29,422.26	7,110.12	22,312.14	0.00
9901		*	**0.00**	**29,422.26**	**29,422.26**	**7,110.12**	**22,312.14**	**0.00**
99		**	**0.00**	**29,422.26**	**29,422.26**	**7,110.12**	**22,312.14**	**0.00**
9		***	**0.00**	**29,422.26**	**29,422.26**	**7,110.12**	**22,312.14**	**0.00**
	Fund HTotals:		**0.00**	**29,422.26**	**29,422.26**	**7,110.12**	**22,312.14**	**0.00**
	Grand Totals:		**0.00**	**29,422.26**	**29,422.26**	**7,110.12**	**22,312.14**	**0.00**

UNATEGO CSD

Revenue Status Report From 7/1/2015 To 11/30/2015

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	0.01	-0.01
V 2401.DOR.M	INTEREST AND EARNINGS	0.00	0.00	0.00	3.10	-3.10
	V Totals:	**0.00**	**0.00**	**0.00**	**3.11**	**-3.11**
	Grand Totals:	**0.00**	**0.00**	**0.00**	**3.11**	**-3.11**

SUBJECT: WELLNESS

The ***Otego-Unadilla*** School District is committed to providing a school environment that promotes and protects children's health, well-being, and the ability to learn by fostering healthy eating and physical activity.

The District has established a wellness committee to develop the District's proposed local wellness policy, making such policy recommendations for review and adoption by the Board of Education. The District Wellness Committee includes, but is not limited to, representatives from each of the following groups:

a) Parents;
b) Students;
c) Physical Education teachers;
d) School health professionals;
e) The District's food service program;
f) The School Board;
g) School administrators; and
h) Members of the public.

The District Wellness Committee will also be responsible for assessing current activities, programs and policies available in the District, and providing mechanisms for implementation, evaluation, and revision of the policy. In so doing, the Wellness Committee will evaluate and make recommendations which reflect the specific needs of the District and its students.

Goals to Promote Student Wellness

The District seeks to ensure all of its students obtain the knowledge and skills necessary to make nutritious food selections and enjoy life-long physical activity. To this end, the District sets forth the following goals relating to nutrition promotion and education, physical activity, and other school-based activities.

Nutrition Promotion and Education

a) Classroom Teaching: Nutrition topics will be integrated within the comprehensive health education curriculum and other instructional areas, as appropriate, and taught at every grade level, K through 12. Nutrition instruction will follow applicable New York State Standards and be designed to help students acquire:

(Continued)

SUBJECT: WELLNESS (Cont'd.)

1. Nutrition knowledge, including but not limited to: the benefits of healthy eating; essential nutrients; nutritional deficiencies; principles of healthy weight management; the use and misuse of dietary supplements; and safe food storage, handling, and preparation.

2. Nutrition related skills, including but not limited to: planning healthy meals; understanding and using food labels; critically evaluating nutrition information, misinformation, and commercial food advertising; assessing personal eating habits; and setting and achieving goals related to these concepts.

b) Education, marketing, and promotion

1. As appropriate, the District will promote nutrition education activities that involve parents, students, and the community.

2. The District will promote school and community awareness of this policy through various means, such as a publication on the District website.

3. The District will encourage and promote wellness through social media, newsletters, and an annual family wellness event.

4. Marketing and advertising on school campuses during the school day will be consistent with nutrition education and health promotion. As such, schools will restrict food and beverage marketing to the promotion of those foods and beverages that meet the nutrition standards set forth by the Healthy Hunger-Free Kids Act's Smart Snacks in School Rule.

5. The District is cognizant of the fact that certain scoreboards, signs, and other durable equipment it employs may market foods and beverages in a way that is inconsistent with the aims of this policy. While the immediate replacement of such equipment may be impossible due to existing contracts or prohibitive costs, the District will consider replacing or updating such equipment over time to ensure the message it delivers to students regarding nutrition, health, and well-being is consistent.

c) Additional provisions

1. Parents will be encouraged to send in healthy treats for classroom celebrations.

2. School personnel are strongly discouraged from using food as a reward or withholding food as punishment under any circumstance.

(Continued)

SUBJECT: WELLNESS (Cont'd.)

Physical Activity

a) The ***Otego-Unadilla*** School District will provide opportunities for every student to participate in physical education and to be involved in physical activities. In doing so, the District aims to promote among students the development of knowledge and skills for specific physical activities, the maintenance of physical fitness, regular participation in physical activity, and an understanding of the short-term and long-term benefits from a physically active and healthy lifestyle.

b) The District will ensure that the following standards are met to achieve its goals relative to physical education and physical activity:

1. The District will have a Board-approved Physical Education Plan on file with the New York State Education Department that meets or exceeds the requirements set forth in Section 135.4 of the Commissioner of Education's regulations.

   (f) A sequential physical education course of study consistent with national standards for physical education is implemented, with a focus on students' development of motor skills, movement forms, and health related fitness.

   (g) A physical and social environment is provided that encourages safe and enjoyable activity for all students, including those who are not athletically gifted.

2. The District recognizes the importance of physical education classes in providing students with meaningful opportunities for physical exercise and development. Consequently, the District will ensure:

   (a) All physical education classes are taught or supervised by a certified physical education teacher.

   (b) All physical education staff receive professional development on a yearly basis.

   (c) Interscholastic sports, intramural sports, and recess do not serve as substitutes for a quality physical education program.

   (d) Students are afforded the opportunity to participate in moderate to vigorous activity for at least 60% of physical education class.

   (e) It provides adequate space and equipment for physical education and conforms to all applicable safety standards.

(Continued)

SUBJECT: WELLNESS (Cont'd.)

(h) Activities are adapted to meet the needs of students who are temporarily or permanently unable to participate in the regular program of physical education. In doing so, the District will abide by specific provisions in 504 Plans and/or individualized education programs (IEP).

(i) All students, including students in need of adaptive physical education, will be encouraged to participate in physical fitness programs and competitions.

3. All students will be required to fulfill the physical education requirements set forth in the regulations of the Commissioner of Education as a condition of graduating from the District's schools.

c) All classroom teachers, and particularly those engaged in the instruction of K through 5 students, are strongly encouraged to incorporate into the school day short breaks for students that include physical activity, especially after long periods of inactivity. Additionally, all elementary students will be offered one daily period of recess for a minimum of twenty (20) minutes. This requirement will not apply on days where students arrive late, leave early, or are otherwise on campus for less than a full day. Where weather and/or facilities allow, recess will be offered in a place that accommodates moderate to vigorous physical activity.

d) Physical activity will not be withheld for disciplinary action unless the student is a danger to him/herself or others. Recess or other physical activity time will not be cancelled for instructional make up time.

Other School-Based Activities

The District is committed to establishing a school environment that is conducive to healthy eating and physical activity for all. The District will, therefore, adopt the following standards:

a) Federal School Meal Programs

1. The District will participate to the maximum extent practicable in available federal school meal programs (including the School Breakfast Program, National School Lunch Program, and Summer Food Service Program). Food served through these programs will meet all applicable federal and state standards.

2. The District will ensure that food service directors, managers, and staff are provided with annual professional development in the areas of food and nutrition consistent with USDA Professional Standards for State and Local Nutrition Programs. District food service staff will meet with students in grades 4 through 12 twice annually to solicit feedback on the school breakfast and/or school lunch program(s).

(Continued)

SUBJECT: WELLNESS (Cont'd.)

b) Access to School Nutrition Programs

The District will utilize a system of student payment that ensures all eligible students have access to free/reduced meals in a non-stigmatizing manner.

c) Meal Environment

The District will ensure:

1. School dining areas have sufficient space for students to sit and consume meals.
2. School dining areas are clean, safe, and pleasant environments that reflect the social value of eating.
3. Enough serving areas are provided to ensure student access to school meals with a minimum of wait time.
4. All students have a scheduled lunch period.
5. Lunch times are scheduled near the middle of the school day.
6. Students are given adequate time to eat healthy meals.
7. Students and staff have access to free, safe, and fresh drinking water throughout the school day and where school meals are served.

d) Community Access to District Facilities for Physical Activities

School grounds and facilities will be available to students, staff, community members and organizations, and agencies offering physical activity and nutrition programs consistent with District policy, including provisions regarding conduct on school grounds and administrative approval of use by outside organizations.

e) Community Partnerships

The District will ***build and maintain*** relationships with community partners in support of this wellness policy's implementation. Existing and new community partnerships will be evaluated to ensure they are consistent with this policy and its goals.

(Continued)

SUBJECT: WELLNESS (Cont'd.)

Nutrition Guidelines

In an effort to encourage healthy life-long eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size, the District Wellness Committee will recommend nutrition standards to be set for all foods and beverages available on school campus. For purposes of this section, the school day is defined as the period from the midnight before, to thirty (30) minutes after the end of the official school day.

School Meals

School meals will, at a minimum, meet the program requirements and nutrition standards of the School Breakfast and National School Lunch Programs.

Fundraising

a) All food and beverages sold as a fundraiser during the school day will meet the nutritional requirements listed in the USDA Healthy, Hunger-Free Kids Act "Smart Snacks in Schools" Rule.

b) School-sponsored fundraisers conducted outside of the school day will be encouraged to support the goals of this policy by promoting the sale of healthy food items (fresh fruit and produce) and/or non-food items, such as water bottles, plants, etc., and by promoting events involving physical activity.

c) School administrators, with the assistance of the District Wellness Committee, will create and promote a list of approved fundraising activities. All fundraisers taking place during the school day must be approved by the appropriate Building Principal prior to their being conducted.

Competitive Foods

a) Competitive foods-which include all foods and beverages sold outside the school meal programs, on the school campus in student accessible areas, and at any time during the school day-will follow, at a minimum, the nutrition standards specified by the Healthy, Hunger-Free Kids Act. These standards will apply to all foods and beverages sold individually and outside of the reimbursable school meal, including vending machines, school stores and cafeteria a la carte lines.

b) Additionally, the District will not sell foods of minimal nutritional value in the student store, from a machine, or anywhere in the building from the beginning of the school day until the end of the last lunch period. Prohibited foods include: soda water, water ices (excluding ices containing fruit or fruit juices), chewing gum, hard candy, jellies, gums, marshmallow candies, licorice, fondants (soft mints, candy corn), cotton candy and candy coated popcorn.

(Continued)

SUBJECT: WELLNESS (Cont'd.)

Foods and Beverages Sold or Served at Events Outside of the School Day

a) All foods and beverages sold or served at school-sponsored events will be a single serving.

b) At events where food and beverages are sold, 50% of items sold must meet the USDA Healthy, Hunger-free Kids Act "Smart Snacks in Schools" Standards.

Implementation and Evaluation of the Wellness Policy

a) The District will establish an implementation and evaluation plan for this policy in order to monitor its effectiveness and the possible need for modification over time. To this end, the District designates the following individuals to have operational responsibility for ensuring that the District meets the goals and mandates of this policy.

High School Principal

School Lunch Manager

b) These designated staff members will also serve as liaisons with community agencies in providing outside resources to help in the development of nutritional education programs and promotion of physical activities.

c) The District will annually report on the progress each of its schools has made toward meeting the goals of this policy. Such report will include:

1. The website address for the wellness policy and/or information on how the public can access a copy;

2. A description of each school's progress in meeting the wellness policy goals;

3. A summary of each school's local school wellness events or activities;

4. Contact information for the leader(s) of the Wellness Committee; and

5. Information on how individuals can get involved in the Wellness Committee's work.

Such report will be provided to the Board of Education and also distributed to the Wellness Committee, parent-teacher organizations, Building Principals, and school health services personnel within the District. The report will be available to community residents upon request.

(Continued)

SUBJECT: WELLNESS (Cont'd.)

d) Evaluation and feedback from interested parties, including an assessment of student, parent, teacher, and administration satisfaction with the wellness policy, are welcomed as an essential part of the District's evaluation program.

e) The District will document the financial impact, if any, to the school food service program, school stores, and vending machine revenues based on the implementation of the wellness policy.

f) Assessments of the District's wellness policy and implementation efforts will be repeated on a triennial basis. The assessment will include:

1. Compliance with the wellness policy;
2. How the wellness policy compares to model wellness policies; and
3. Progress made in attaining the goals of the wellness policy.

g) The District will, as necessary, revise this wellness policy and develop work plans to facilitate its implementation.

42 USC Section 1758b
7 CFR Section 210.11
79 FR 10693
Education Law Section 915
8 NYCRR Section 135.4

First Reading: December 21, 2015

Second Reading:

Third Reading:

Adoption Date

SUBJECT: PROBATION AND TENURE

Probation

Certified staff members shall be appointed to a probationary period by a majority vote of the Board of Education upon recommendation of the Superintendent of Schools.

Full-time certified staff members shall be appointed to a probationary period of four (4) years. However, the probationary period shall not exceed three (3) years for teachers previously appointed to tenure in this or another school district or BOCES within the state, provided the teacher was not dismissed from the former district. Additionally, up to two (2) years of service as a regular substitute teacher may be applied towards probationary service. This is sometimes referred to as Jarema Credit.

During the probationary period, a staff member shall be given assistance in adjusting to the new position, but the essential qualifications for acceptable performance shall be assumed because of the possession by the staff member of the required certification or license.

Tenure

At the expiration of the probationary period or within six months prior thereto, the Superintendent shall make a written report to the Board recommending for appointment to tenure those certified staff members successfully completing a probationary period in the Unatego Central School District. The Board may then by a majority vote appoint on tenure any or all of the persons recommended by the Superintendent.

The Board will follow all applicable statutes regarding tenure.

Resolutions Making Appointments

Each resolution making a probationary appointment or an appointment on tenure will specify:

a) The name of the appointee;

b) The tenure area or areas in which the professional educator will devote a substantial portion of his/her time;

c) The date of commencement of probationary service or service on tenure in each such area;

d) The expiration date of the appointment, if made on a probationary basis; and

e) The certification status of the appointee in reference to the position to which the individual is appointed.

Education Law Sections 2509, 3012 and 3031
8 NYCRR Part 30

First Reading: December 21, 2015

Second Reading:

Third Reading:

Adoption Date

SUBJECT: STAFF USE OF COMPUTERIZED INFORMATION RESOURCES

The Board of Education will provide staff with access to various computerized information resources through the District's computer system (DCS hereafter) consisting of software, hardware, computer networks and electronic communication systems. This may include access to electronic mail, so-called "on-line services" and the "Internet." It may also include the opportunity for some staff to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, shall be subject to this policy and accompanying regulations.

The Board encourages staff to make use of the DCS to explore educational topics, conduct research and contact others in the educational world. The Board anticipates that staff access to various computerized information resources will both expedite and enhance the performance of tasks associated with their positions and assignments. Toward that end, the Board directs the Superintendent or his/her designee(s) to provide staff with training in the proper and effective use of the DCS.

Staff use of the DCS is conditioned upon written agreement by the staff member that use of the DCS will conform to the requirements of this policy and any regulations adopted to ensure acceptable use of the DCS. All such agreements shall be kept on file in the District Office.

Generally, the same standards of acceptable staff conduct which apply to any aspect of job performance shall apply to use of the DCS. Employees are expected to communicate in a professional manner consistent with applicable District policies and regulations governing the behavior of school staff. Electronic mail and telecommunications are not to be utilized to share confidential information about students or other employees.

This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage. Administrative regulations will further define general guidelines of appropriate staff conduct and use as well as proscribed behavior.

District staff shall also adhere to the laws, policies and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and rights of privacy created by federal and state law.

Staff members who engage in unacceptable use may lose access to the DCS and may be subject to further discipline under the law and in accordance with applicable collective bargaining agreements. Legal action may be initiated against a staff member who willfully, maliciously or unlawfully damages or destroys property of the District.

(Continued)

SUBJECT: STAFF USE OF COMPUTERIZED INFORMATION RESOURCES (Cont'd.)

Social Media Use by Employees

The School District recognizes the value of teacher and professional staff inquiry, investigation and communication using new technology tools to enhance student learning experiences. The School District also realizes its obligations to teach and ensure responsible and safe use of these new technologies. Social media, including social networking sites, have great potential to connect people around the globe and enhance communication. Therefore, the Board of Education encourages the use of District approved social media tools and the exploration of new and emerging technologies to supplement the range of communication and educational services.

For purposes of this Policy, the definition of **public social media networks or Social Networking Sites (SNS)** are defined to include: websites, Web logs (blogs), wikis, social networks, online forums, virtual worlds, and any other social media generally available to the School District community which do not fall within the District's electronic technology network (e.g., Facebook, MySpace, Twitter, LinkedIn, Flickr, blog sites, etc.). The definition of **District approved password-protected social media tools** are those that fall within the District's electronic technology network or which the District has approved for educational use. Within these internal forums, the District has greater authority and ability to protect minors from inappropriate content and can limit public access.

The use of social media (whether public or internal) can generally be defined as Official District Use, Professional/Instructional Use and Personal Use. The definitions, uses and responsibilities will be further defined and differentiated in the Administrative Regulation. The School District takes no position on an employee's decision to participate in the use of social media or SNS for personal use on personal time. However, personal use of these media during District time or on District-owned equipment is ***allowed on a limited basis***. In addition, employees are encouraged to maintain the highest levels of professionalism. They have responsibility for addressing inappropriate behavior or activity on these networks, including requirements for mandated reporting and compliance with all applicable District Policies and Regulations.

Privacy Rights

Staff data files and electronic storage areas shall remain District property, subject to District control and inspection. The Technology Coordinator may access all such files and communications without prior notice to ensure system integrity and that users are complying with requirements of this policy and accompanying regulations. Staff should **NOT** expect that information stored on the DCS will be private.

(Continued)

SUBJECT: STAFF USE OF COMPUTERIZED INFORMATION RESOURCES (Cont'd.)

Implementation

Administrative regulations will be developed to implement the terms of this policy, addressing general parameters of acceptable staff conduct as well as prohibited activities so as to provide appropriate guidelines for employee use of the DCS.

NOTE: Refer also to Policy #6180 -- Internet Safety/Internet Content Filtering Policy

First Reading: December 15, 2015

Second Reading:

Third Reading:

Adoption Date

SUBJECT: ADMINISTRATION OF MEDICATION

The school's registered professional nurse may administer medication to a student during school hours under certain conditions. (For the purpose of this policy "medication" includes prescription and non-prescription). Per New York State Education Department (NYSED) requirements, the school must receive the following before medication is given to a student:

a) The original written order from the student's physician stating the name of the medication, precise dosage, frequency and time of administration;

b) A written, signed consent from the student's parent or legal guardian requesting the administration of the medication, as prescribed by the physician, to the student in school; and

c) The medication, properly labeled in its original container, must be delivered to the School Health Office by the student's parent or legal guardian. (The term "properly labeled" in the context of this policy means that the container must include the following information: the student's name, name of medication, dosage, frequency and prescribing physician.) A student is not permitted to carry any medication on his/her person in school, or on the school bus, or keep any medication in his/her school locker(s). An exception to this policy may apply for a student's asthma inhaler or EpiPen which a student may carry and use under certain conditions.

All medication orders must be reviewed annually or whenever there is a change in dosage.

Procedures governing the School District's receipt, storage and disposal of medication, as well as those pertaining to the administration of medication to a student after school hours and/or off school grounds during a school-sponsored activity will be in accordance with NYSED guidelines.

Emergency Medication

The administration of emergency medication (injectable, including "EpiPens," and/or oral) to a student for extreme hypersensitivity may be performed by a school staff member responding to an emergency situation when such use has been prescribed by a licensed prescriber. However, a registered professional nurse/nurse practitioner/physician/physician's assistant ***must*** have trained the staff member to administer the emergency medication for that particular emergency situation (e.g., "EpiPen") and given him/her approval to assist the student in the event of an emergency anaphylactic reaction. Such a response would fall under the Good Samaritan exemption for rendering emergency care during a life threatening situation.

(Continued)

SUBJECT: ADMINISTRATION OF MEDICATION (Cont'd.)

Use of Asthma Inhalers in Schools

A student may carry and use an asthma inhaler if the School Health Office has the following on file:

a) The physician's written order/diagnosis that the student has a severe asthma condition and may be subject to sudden and debilitating asthmatic attacks; and

b) Written permission from the student's parent or legal guardian.

Upon written request of the student's parent or legal guardian, the school must allow a student to maintain an extra asthma inhaler in the care and custody of the school's registered professional nurse. (A School District is **not required** to hire a registered professional nurse solely for the purpose of maintaining a spare inhaler or to ensure that a registered professional nurse is available at all times in a school building for such purpose.)

Health Office personnel will maintain regular parental contact in order to monitor the effectiveness of such self-medication procedures and to clarify parental responsibility as to the daily monitoring of their child to ensure that the medication is being utilized in accordance with the physician's or provider's instructions. Additionally, the student will be required to report to the Health Office on a periodic basis as determined by Health Office personnel so as to maintain an ongoing evaluation of the student's management of such self-medication techniques, and to work cooperatively with the parents and the student regarding such self-care management.

Students who self-administer medication without proper authorization, under any circumstances, will be referred for counseling by school nursing personnel. Additionally, school administration and parents will be notified of such unauthorized use of medication by the student, and school administration may also be involved in determining the proper resolution of such student behavior.

Blood Glucose Monitoring

Children with diabetes have the right to care for their diabetes at school in accordance with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 which provide protection against discrimination for children with disabilities, including diabetes.

Accordingly, blood glucose monitoring must be allowed in the school setting at any time, within any place, and by anyone necessitating such testing. Children must receive assistance if needed with the procedure.

The school nurse shall oversee any arrangements that need to be made for testing and a system to report the results to the nurse as needed. Proper arrangements should be made for the disposal of sharps.

(Continued)

SUBJECT: ADMINISTRATION OF MEDICATION (Cont'd.)

Alcohol-Based Hand Sanitizers

Alcohol-based hand sanitizers are considered over-the-counter (OTC) drugs by the United States Food and Drug Administration. However, due to the fact that careful hand-washing and sanitation is the most effective way to control the recent spread of Methicillin-Resistant Staphylococcus Aureus (MRSA) in schools, the New York State Education Department (NYSED) has allowed a medical exemption to the requirements for OTC preparations in the school setting to permit the use of alcohol-based hand sanitizers.

The School Medical Director may approve and permit the use of alcohol-based hand sanitizers in the District's schools without a physician's order. Parents may provide written notification to the school in the event that they do not wish to have their child use this product.

It should be noted that hand sanitizers which contain alcohol are flammable and shall not be placed in hallways or near an open flame or source of sparks.

Sunscreen

Overexposure to ultraviolet (UV) radiation from the sun may cause sunburn, skin damage and increases the risk of skin cancer, especially exposure in the first fifteen (15) years of life. Although the FDA technically considers sunscreen an over-the-counter drug which would require a doctor's prescription in addition to parental permission, the New York State Education Department (NYSED) has issued an updated guidance document that will allow the use of sunscreen without a physician's order.

The District allows students to carry and use sunscreen in school if:

a) The sunscreen is used for the purpose of avoiding overexposure to the sun and not for medical treatment of an injury or illness;

b) The sunscreen is approved by the FDA for over-the-counter use; and

c) The student's parent or guardian provides written permission for the student to carry and use sunscreen.

A student who is unable to physically apply sunscreen may be assisted by unlicensed personnel when directed to do so by the student, if permitted by a parent/guardian and authorized by the school. Parents/guardians are responsible for providing the sunscreen to be used at school.

(Continued)

SUBJECT: ADMINISTRATION OF MEDICATION (Cont'd.)

Disposal of Unused Medication

Any unused medication (including, but not limited to expired prescription and nonprescription drugs) must be returned to the parent/person in parental relation by the end of each school year. If the parent/person in parental relation does not retrieve the unused medication by the end of the school year, then the School Nurse or designated School Health Office personnel must document that the medication was abandoned and dispose of the unused medication.

SUBJECT: ADMINISTRATION OF MEDICATION (Cont'd.)

Individuals with Disabilities Education Improvement Act of 2004 [Public Law 108-446 Section 614(a)]
Individuals with Disabilities Education Act (IDEA), 20 USC Sections 1400 et seq.
Section 504 of the Rehabilitation Act of 1973, 29 USC Section 794 et seq.
Education Law Sections 902(b), 916, 6527(4)(a) and 6908(1)(a)(iv)
Public Health Law Section 3000-a

NOTE: Refer also to Policy #7521 -- Students with Life-Threatening Health Conditions

First Reading: December 21, 2015

Second Reading:

Third Reading:

Adoption Date

SUBJECT: CHILDREN WITH DISABILITIES

A child with a disability means a student under the age of twenty-one who is entitled to attend public schools and who, because of mental, physical or social/emotional reasons can only receive appropriate educational opportunities from a program of special education. A child is not considered as having a disability if his/her educational needs are due primarily to unfamiliarity with the English language; environmental, cultural or economic factors; or lack of appropriate instruction in reading or mathematics.

If the State Education Department finds that the District has inappropriate policies, procedures or practices resulting in a significant disproportionality by race/ethnicity in the suspension, identification, classification and/or placement of students with disabilities, the District will ensure that it publicly reports on the subsequent revisions to those policies, procedures or practices.

The Board of Education recognizes the existence of individual differences in the intellectual, social, emotional and physical development of children attending school in the District. In recognizing these differences the Board supports a system of services offered in the least restrictive environment for children with disabilities which includes:

a) Not requiring any student to obtain a prescription for a drug or other substance identified as a controlled substance by the federal Controlled Substances Act as a condition of receiving services.

b) Education in regular classes with or without support services, education for part of the day in a resource room, education for part of the day in a special class, full time education in a special class, home instruction and education in a residential setting.

c) Providing for the education of students with disabilities with non-disabled peers to the extent appropriate.

d) Taking the following measurable steps to recruit, hire, train and retain highly qualified personnel to provide special education programs and services:

   1. Utilize established procedures for publication of all potential job openings;

   2. Check credentials and requirements listed on applications;

   3. Provide training sessions for interview committee;

   4. Special Education teachers are required to have subject matter knowledge appropriate to the level of instruction being provided; when teaching two (2) or more core academic subjects exclusively to children with disabilities, the teacher will meet the requirements of "highly qualified" per the No Child Left Behind Act (NCLB) and the

(Continued)

SUBJECT: CHILDREN WITH DISABILITIES (Cont'd.)

Individuals with Disabilities Education Improvement Act of 2004 (IDEA) or demonstrate competence in all the core academic subjects taught per state regulations;

5. Special education teachers and administrators are required to complete enhanced training in the needs of autistic children.

e) Establishing the following guidelines for the provision of appropriate accommodations necessary to measure the academic achievement and functional performance of the student in the administration of District-wide assessments:

1. Ensure that necessary accommodations are specified on individualized education program (IEP) and implemented in accordance with the IEP;

2. Review the need for accommodations at Committee on Special Education (CSE) evaluations/re-evaluations;

f) To the extent feasible, using universal design principles (defined as a concept or philosophy for designing and delivering products and services that are usable by people with the widest range of functional capabilities, which include products and services that are directly usable without requiring assistive technologies and products and services that are made usable with assistive technologies) in developing and administering District-wide assessment programs by:

1. Addressing appropriate universal design principles in IEP;

2. Having the Library Media Specialist and/or Curriculum Coordinator keep Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) apprised of available products and services utilizing universal design principles;

3. Ensuring that instructional materials and activities allow learning goals to be achievable by individuals with wide differences in abilities;

4. Ensuring that flexible curricular materials and activities are built into the instructional design and operating systems;

5. Ensuring that instruction is diversified to deliver the general education curriculum to every student and diversify ways students may respond to that curriculum.

(Continued)

SUBJECT: CHILDREN WITH DISABILITIES (Cont'd.)

g) Consideration of the location of a school program(s) to a student's residence, before placement into an educational program.

h) Adoption of written policies and procedures ensuring that students with disabilities are provided appropriate opportunities to earn a high school diploma in accordance with Commissioner's Regulations.

i) Allocation of appropriate space within the District for special education programs that meet the needs of students with disabilities.

j) Assurance that appropriate space will be available to meet the needs of resident students with disabilities who attend special education programs provided by BOCES ***and other out-of-district programs.***

Provision of Special Education Services to Nonpublic School Students with Disabilities who are Parentally Placed

The **district of location** is responsible for Child Find, including individual evaluations, Committee on Special Education (CSE) meetings, provision of special education services, and due process to parentally placed nonpublic school students attending nonpublic schools located in the geographic region of the public school district.

These requirements only pertain to students with disabilities parentally placed in elementary and secondary nonpublic schools, not to parental placements of preschool children with disabilities in private day care or preschool programs; or to CSE placements of students with disabilities in approved private schools, Special Act School Districts, State-supported or State-operated schools or to Charter schools.

The actual cost for Committee on Special Education (CSE) administration, evaluations and special education services provided to a student with a disability who is a resident of New York State, but a nonresident to the district of location, may be recovered from the student's school district of residence. Because federal regulations require parental consent before any personally identifiable information about the student relating to special education is shared between officials in the public school district of location and officials in the public school district of residence, parent consent to share special education information between the two public school districts is required before billing a district of residence for the cost of special education services provided to the student by the district of location.

Parental consent must be obtained by the school district of location before any personally identifiable information about the student is shared between officials in the public school district of residence and officials in the public school district of location.

(Continued)

SUBJECT: CHILDREN WITH DISABILITIES (Cont'd.)

The school district of location must consult with nonpublic school representatives and representatives of parents of parentally placed nonpublic school students with disabilities enrolled in nonpublic elementary and secondary schools located within the boundaries of the school district. The school district must engage in consultation regarding the Child Find process and services generally; consultation is not specific to individual students. Individual services are determined by the CSE.

The consultation process must be timely and meaningful and include discussion of:

a) Child Find;

b) Provision of Special Education Services; and

c) Use of Federal Funds.

The school district of location must provide, as appropriate, special education services to an eligible student who legally resides in another state and who is parentally placed in a nonpublic school located in New York State. The services to be provided to out-of-state students must be documented on a services plan that is developed by the CSE of the district of location. The services plan is the written plan that describes the specific special education and related service that the district of location will provide to the student consistent with the services that the school district of location has determined through the consultation process and in relation to the proportionate shares of federal IDEA Part B dollars, to be provided to the student.

Tuition Reimbursement Claims for Disabled Nonpublic School Students

The parent must comply with the IDEA's pre-hearing notice requirement for tuition reimbursement claims. Specifically, the IDEA directs that at least ten (10) business days before submitting a request for an impartial due process hearing for tuition reimbursement, the parent must give the district written notice of intent to enroll the child in private school at public expense. The purpose of this requirement is to give the public school district's CSE the opportunity to meet and develop a new IEP for the student that addresses the parent's concerns. *A parent who does not provide such written notice within ten (10) days may have his request for reimbursement reduced or denied. In most cases, a parent's failure to satisfy these notice requirements is a complete bar to recovery.*

Individuals with Disabilities Education Improvement Act of 2004, Public Law 108-446 Sections 612 and 614
Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq.
20 USC Section 9101(23)
21 USC Section 812(c)
34 CFR Part 300
Education Law Sections 3004(4), 3004(5), 3208, 3242, 3602-c, 4401-4407 and 4410-6
8 NYCRR Sections 52.21, 57-3, 100.5, 100.9, 177.2, 200.2(b), 200.2(c)(2)(v), 200.4(e)(9) and 200.6(a)(1)

NOTE: Refer also to Policy #7615 -- Least Restrictive Environment

First Reading: December 15, 2015

Second Reading:

Third Reading:

Adoption Date

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Shelly Hitts

POSITION: Substitute Teacher K-12

REPLACES: _____

EFFECTIVE DATE: _____

EDUCATION LEVEL: _____

YEARS OF EXPERIENCE: _____

SALARY: STEP____ LEVEL_____ $_____

CERTIFICATION: PE, Health

COLLEGE: SUNY Cortland

REFERENCES CONTACTED:

1. Bill Diamond, Supt. Worcester CSD
2. _____

COMMENTS: "Great teacher, will do well as a sub."

Patricia Hoyt
ADMINISTRATOR SIGNATURE

12/8/15
DATE

October 13, 2015

To: Board of Education

From: Carrie Hewlett

Re: Recommendations

I would like to recommend the following person to work as a sub for the after school program:

Nancy Dalton

Thank you for your time and consideration on this matter.

Sincerely,

Carrie Hewlett
Director, ASCP

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Daren Terpstra

POSITION: Substitute teacher 6-12

REPLACES: _____

EFFECTIVE DATE: _____

EDUCATION LEVEL: BS Physics

YEARS OF EXPERIENCE: _____

SALARY: STEP____ LEVEL_____ $_____

CERTIFICATION: _____

COLLEGE: SUCD

REFERENCES CONTACTED:

1. Brandon McNaught - Teacher - Afton
2. _____

COMMENTS: Daren is working on his teaching certification in Science. He is an assistant wrestling coach at BGA

Patricia Hart
ADMINISTRATOR SIGNATURE

12/10/15
DATE

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Becky Cutling

POSITION: Lunch Monitor 2 hours

REPLACES:

EFFECTIVE DATE: 1/4/16

EDUCATION LEVEL: BS

YEARS OF EXPERIENCE:

SALARY: **STEP**____ **LEVEL**_____ **$** Clude Start Salary

CERTIFICATION:

COLLEGE: Cairn University PA

REFERENCES CONTACTED:

1. Andrea Edwards
2.

COMMENTS: Diligent, reliable, conscientious

ADMINISTRATOR SIGNATURE

12/15/15
DATE