UNATEGO CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
TENTATIVE
MONDAY, JUNE 6, 2016
EXECUTIVE SESSION
TO DISCUSS CSE RECOMMENDTIONS
6:30 P.M.
BOARD OF EDUCATION MEETING
CALLED TO ORDER
7:00 P.M.
UNATEGO MIDDLE/SR HIGH SCHOOL
ROOM #93

1. ROUTINE MATTERS

1.1 Call to order
1.2 Roll Call
1.3 Pledge
1.4 Approve regular board meeting minutes of May 16, 216
1.5 Approve annual district meeting minutes May 17, 2016
1.6 Adopt Agenda

2. PUBLIC COMMENT

3. PRESENTATIONS

3.1 Administrator's Report
3.2 Superintendent's Report – Facilities Study, Chapter 6 - Exit Survey – Dr. David S. Richards

4. ADMINISTRATIVE ACTION

4.1 Approve CSE recommendations (6.6.16 G1)
4.2 Approve agreement between The Mary Imogene Bassett Hospital d/b/a Bassett Medical Center and Unatego Central School District (6.6.16 G2)
4.3 Approve Budget Transfers (6.6.16 G3)
4.4 Approve bus drivers and bus aides for the 2016 summer program (6.6.16 UC1)
4.5 Approve 2016 summer custodial workers (6.6.16 UC2)
4.6 Appoint Summer Care Program Workers and Substitute Workers for the 2016 Summer Program (6.6.16 UC3)
4.7 Appoint (3) Summer Food Service Workers for the 2016 Summer Feeding at Otego and Unadilla Elementary (6.6.16 UC4)
4.8 Appoint Marki Claire-O'Rourke, Director of Special Programs per diem (6.6.16 C1)
4.9 Appoint Martha Rei bus driver in training (6.6.16 UC5)
4.10 Appoint Joann Schoeck substitute food service helper (6.6.16 UC6)
4.11 Tenure recommendation Toby Centerwell (6.6.16 C2)
4.12 Tenure recommendation of Courtenay O'Hara (6.6.16 C3)

4.13 Tenure recommendation of Sarah Morgan (6.6.16 C4)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

8. ADJOURN

4.1
6.6.16 G1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE recommendations as presented.

4.2
6.6.16 G2
RESOLVED: Upon the recommendations of the Superintendent of Schools that this Board does hereby approve the agreement between The Mary Imogene Bassett Hospital d/b/a Bassett Medical Center and Unatego Central School as presented (Athletic Trainer Agreement).

4.3
6.6.16 G3
RESOLVED: Upon the recommendations of the Superintendent of Schools that this Board does hereby approve Budget Transfers as presented.

4.4
6.6.16 UC1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve bus drivers and bus aides for the 2016 Summer Program as presented.

4.5
6.6.16 UC2
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the 2016 summer custodial workers as presented.

4.6
6.6.16 UC3
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Summer Care Program Workers and substitute workers for the 2016 Summer Care Program as presented (Otego Elementary).

4.7
6.6.16 UC4
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint (3) Summer Food Service Workers for the Summer Feeding at Otego and Unadilla Elementary, July 11, 2016-August 19, 2016 at a rate of $12.00 per hour as presented (Melissa Washburn, Kristen Sousa and Judy Groppe).

4.8
6.6.16 C1
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Marki Clair-O'Rourke, Director of Special Programs, per diem at $327/day, effective June 27, 2016 (4 days).

4.9
6.6.16 UC5
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Martha Rei bus driver in training, effective May 31, 2016 as presented.

4.10
6.6.16 UC6
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Joann Schoeck substitute food service helper for the 2016-17 school year.

4.11
6.6.16 C2
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tenure appointment of Toby Centerwall in the tenure area of Elementary Education, effective September 1, 2016 as presented.

4.12
6.6.16 C3
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tenure appointment of Courtenay O'Hara in the tenure area of Elementary Education, effective September 1, 2016 as presented.

4.13
6.6.16 C4
RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the tenure appointment of Sarah Morgan in the tenure area of Science, effective September 1, 2016 as presented.

AGREEMENT BETWEEN BASSETT MEDICAL CENTER AND UNATEGO CENTRAL SCHOOL

Agreement dated August 15, 2016 between Unatego Central School (the "School"), 2641 NY-7, Otego, NY 13825 and The Mary Imogene Bassett Hospital d/b/a Bassett Medical Center (formerly doing business as Bassett Healthcare), 1 Atwell Road, Cooperstown, NY 13326.

WHEREAS, the School wishes to retain MIBH for the purposes of providing a Sports Medicine Program; and

WHEREAS, MIBH in turn desires to provide such services.

NOW, THEREFORE, the parties hereto agree as follows:

A. MIBH will designate a member of its Bassett Healthcare Certified Athletic Trainer Staff [the "MIBH Employee(s)"] to perform/coordinate the services for the School described above.

The duties of the MIBH Employee(s) shall:

1. include the provision of a sports medicine program by an Athletic Trainer certified in accordance with 8NYCRR79-7 and 8NYCRR 135.5 (d), including:
    a. injury assessment
    b. recommending when an athlete requires treatment by a physician
    c. recommending follow-up with a physician

2. in no way substitute for those of a physician.

3. in no way be responsible for an emergency situation. In an emergency situation, the School's pre-existing emergency plan should be followed.

4. be provided on dates and times in support of school athletic activities to be established in advance by the School.

The duties of the School shall be:

1. provision of medical supplies if an athlete has any special medical supply needs such as taping, bandaging, padding or wrapping on a regular basis.

2. provision and potential to implement an emergency plan in an emergency situation.

B. The MIBH Employee(s) will visit the School to perform the services described in the first recital paragraph hereof on predesignated days.

C. MIBH will bill the School on an annual basis, at a rate of $350 per year, for time spent in fulfilling the duties described above. Said rate shall be reviewed annually by both the School and MIBH.

D. This Agreement in no way establishes an agency relationship between the School and MIBH. Each party shall maintain its independence and separate identity and each party shall have exclusive control of its management, employees, staff, policies and assets. Neither party assumes any liability for the acts of the other party.

E. Term: The term of this contract shall be for one school year period, commencing August 15, 2016 and ending June 26, 2017, and shall terminate immediately if either party fails to maintain in good standing its licensure, certification or accreditation. Such party shall immediately inform the other party in writing to be delivered per the terms noted under Paragraph J.

F. The parties hereto shall hold harmless and indemnify the other party and its agents, servants, employees, directors and trustees from and against any loss, damage, liability or claim (or action in respect thereof) and any cost or expense, including attorneys' fees, in connection with any such loss, damage, liability, claim or action, that it or its agents, servants, employees, directors or trustees may suffer from any claim, demand, suit or action against it or them by reason of any act or failure to act on the part of the indemnifying party or its agents, servants, employees, directors or trustees in connection with or arising out of this Agreement. The party seeking indemnification hereunder shall promptly notify the indemnifying party in writing of receipt of notice of commencement of any action with respect to which a claim for indemnification is to be made hereunder. The indemnifying party will be entitled to assume the defense of such action with counsel reasonably acceptable to the indemnified party, and after notice from the indemnifying party to the indemnified party of its election to assume the defense thereof, the indemnifying party will not be liable to the indemnified party for any legal or other expenses subsequently incurred by the indemnified party in connection with the defense thereof. The provision of this paragraph and of Paragraph G hereof shall survive any termination of this Agreement for any reason.

G. Each party shall maintain comprehensive liability insurance and MIBH will maintain malpractice insurance coverage acceptable to the other party either in the form of a self-insurance program or in the form of a policy purchased from an insurance company. The insurances shall be acceptable to the other party in the form of a self-insurance program or in the form of a policy purchased from an insurance company. Each party shall have the right to inspect during normal business hours documents in relation to such insurance coverage.

H. Modification: This is the entire Agreement. There shall be no oral modifications to this contract, and any modifications or amendments of the terms of this contract shall not be binding unless executed in writing by the parties hereto. The terms of this Agreement supersede any oral representations previously made.

I. Governing Law: This agreement shall be governed by the laws of the State of New York and in particular, but without limitation, 8NYCRR 135.4 (d).

Notwithstanding any other provisions in this contract, the parties hereto remain responsible for ensuring that any service provided pursuant to this contract complies with all pertinent provisions of Federal, State and local statutes, rules and regulations.

J. Termination: The Agreement may be terminated by either party by notice in writing of termination delivered personally or sent by registered mail addressed to the other party at its then principal office. Such notice shall be so delivered or mailed at least 90 days prior to the intended termination date.

IN WITNESS WHEREOF, each of the parties hereto has caused it corporate seal to be hereunto affixed and these presents to be signed by their duly authorized officers the day and year first above written.

UNATEGO CENTRAL SCHOOL

_____

David Richards
Superintendent

_____15-0628428_____

Tax ID

Date:

The Mary Imogene Bassett Hospital
D/B/A Bassett Medical Center

By: Frank Panzarella

Name: Frank Panzarella

Title: Vice President Operations Bassett Medical Group

Date: 5-3-2016

Unatego Central School
May 31, 2016

Budget Transfers

Over $5000.00

Negative Account Code	Description	Amount	Transferred from	Notes:
A1620400	Building Contractual	$110,000.00	A16205543	From Fuel Oil Code

Budget Transfers Submitted by :

Authorized by Board of Education:

June 6, 2016
Date of Board Meeting

Dr. Richards,

I recommend the following people to work the 2016 summer school as needed.

Ronald Decker
Mike Fortin
Tracy Fortin
Donald Gunther
Ed Horan
Debra Klein
Vic LaPointe
Amy Packard
Janet Peebles
Paul Radke
Ross Rogers
Ralph VanDerlip
Roy VanDermark
Carol Wilber
Marian Wilson
Dale Young

Thank you

Brian Trask

Dr. Richards,

I recommend the following for 2016 summer custodial work as needed.

Christina Butcher
Mark Hopper

Thank you

Brian Trask

May 23, 2016

To: Board of Education
RE: Summer Workers and Substitutes

I would like to recommend the following people to work the 2016 Summer Care Program on a regular basis:
Deborah Ritchey , Rena Barkman, Mari Ruff, and Angela Flavell

I would like to recommend the following people to work the 2016 Summer Care Program on a substitute basis:

Charlene Baker, Barbara Clark, Lisa Hall, Nancy Dalton, Tara Nichols, Claudia Fallot, Teresa LaPointe, Kristen Sousa, and Carolvivian Smith

Thank you for your attention to this matter.

Sincerely,

Carrie Hewlett
Director, ASCP

Melissa Washburn

Kristen Sousa

Judy Groppe

Summer feeding from 7/11 to 8/19 at $12.00 per hour from 7:30 to 1:00 Monday through Friday

Thank you

Kim

UNATEGO CENTRAL SCHOOL
NEW EMPLOYEE APPOINTMENT FORM

NAME: Martha Rei

POSITION: Driver in Training

REPLACES: Terri Long

EFFECTIVE DATE: 5/31/2016

EDUCATION LEVEL: College –

YEARS OF EXPERIENCE: –

SALARY: STEP___ LEVEL_____ $_____

CERTIFICATION: RN

COLLEGE: Suny Delhi

REFERENCES CONTACTED:

1. Pam Baldwin
2. _____

COMMENTS: TRAINING

_____

_____

Bri Trask
ADMINISTRATOR SIGNATURE

6/2/16
DATE

UNATEGO CENTRAL SCHOOL
TENURE RECOMMENDATION

Name: Toby Centerwall

Tenure Area: Elementary Ed.

I (do) / (do not) recommend the above named individual for appointment on tenure for the following reason(s):

Toby has done an amazing job teaching reading science & AIS math. His students are engaged well-behaved and learning. Toby has established an excellent rapport with students, parents & staff. He is very quick to volunteer when asked.

Patricia Hoyt

Building Principal

2/5/16

Date

Personnel Office

Date

Superintendent's Secretary

Date

Superintendent

Date

Personnel Office Use

Certification Status

☐ **Pro** _____ ☐ **Perm**

exp. date

☐ **Pro** _____ ☐ **Perm**

exp. date

Comment _____

UNATEGO CENTRAL SCHOOL
TENURE RECOMMENDATION

Name: Courtenay O'Hara

Tenure Area: Elementary

I (do) / (~~do not~~) recommend the above named individual for appointment on tenure for the following reason(s):

She is a dedicated caring teacher who is also enthusiastic about teaching and furthering her knowledge of curriculum and child development.

Building Principal — **Date** 12/15/15

Personnel Office — **Date**

Superintendent's Secretary — **Date**

Superintendent — **Date**

Personnel Office Use
Certification Status

☐ **Pro** _____ ☐ **Perm**
exp. date

☐ **Pro** _____ ☐ **Perm**
exp. date

Comment _____

UNATEGO CENTRAL SCHOOL
TENURE RECOMMENDATION

Name: Sarah Morgan

Tenure Area: Science

I (do) / ~~(do not)~~ recommend the above named individual for appointment on tenure for the following reason(s):

Sarah has been an asset to the high school. She engages students in her class and is flexible in meeting their needs. She has an excellent grasp on the content and good student results.

Julie Lombardo — Building Principal

6/1/16 — Date

Personnel Office — Date

Superintendent's Secretary — Date

Superintendent — Date

Personnel Office Use

Certification Status

☐ Pro _____ exp. date ☐ Perm

☐ Pro _____ exp. date ☐ Perm

Comment _____